

**MINUTES OF 33rd FINANCE COMMITTEE MEETING OF DIAT (DU) HELD ON
13th March, 2025 at DRDO Headquarters, New Delhi**

The 33rd Finance Committee meeting of DIAT(DU) was held on 13th March, 2025 at 11.00 Hrs at the DRDO Headquarters, New Delhi under the Chairmanship of Dr. B H V S Narayana Murthy, Vice Chancellor.

The following members were present: -

1.	Dr B H V S Narayana Murthy	Vice Chancellor	Chairman
2.	Shri Vedveer Arya	JS & Addl. FA (R&D), DRDO HQ	Member
3.	Dr S. K. Singh	Director, DHRD	Member
4.	Dr Sangeeta Kale	Dean SR	Member
5.	CA Dr Vidya K Gargote	Finance Officer	Secretary

Dr Sangeeta Kale attended the meeting through online mode.

Finance Officer welcomed the members to the 33rd Finance Committee Meeting and requested the Vice Chancellor for his opening remarks.

Vice Chancellor welcomed all the members and expressed gratitude to DRDO HQ for providing financial support to DIAT. He then directed Finance Officer to proceed with the agenda items.

The Finance Officer proceeded to present Agenda points for discussion. The deliberations on the agenda and recommendations of committee are recorded in succeeding paragraphs.

AGENDA POINTS:-

1. Confirmation of Minutes and Action taken Report of the 32ND FC meeting held on 26th December 2024:

Sr. No.	Agenda Point - Decision	Action Taken
1.	<p>Review of the Actual Expenditure (GIA) and Internal Resource generation of DIAT (DU) for the F.Y.2024-25 (upto 17.12.2024).</p> <p>Decision: The committee reviewed the actual Head wise expenditure and Internal Resource Generation of DIAT (DU) for the FY 2024-25 (upto 17.12.2024) and emphasized that the Grant-in-Aid should be utilized until March 2025.</p>	<p>The committee reviewed the actual Head wise expenditure and Internal Resource Generation of DIAT (DU) for the FY 2024-25 (upto 17.12.2024).</p>

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2.	<p>To consider and approve Budget Estimates for the year 2025-26.</p> <p>Decision: The committee considered and approved Budget Estimates for the year 2025-26 to Board of Management.</p>	<p>The proposal for Budget requirements for FY 2025-26, along with the Utilization Certificate for FY 2024-25, will be submitted to DRDO Headquarters on 01 April 2025.</p>
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Decision: The Committee accepted the Action Taken Report and confirmed the minutes of 32nd Finance Committee meeting.

2. Creation of Corpus Fund for DIAT (DU):

Finance Officer presented that as per the recommendations made in the 31st & 32nd Finance Committee Meetings DIAT is proposing to create a Corpus Fund to ensure the long-term financial stability, sustainability, and growth of the institute. It was also proposed to create a Corpus Fund of DIAT with a target of **Rs. 100 Crore** which will be built through the allocation of revenue generated by DIAT from its internal resources. Additionally, it was proposed that the Vice Chancellor shall be authorized to decide the amount to be transferred to the Corpus Fund, based on the revenue generated at the end of each financial year and during finalization of accounts which will be reported to Finance Committee along with the Audited Annual Accounts. Committee members suggested not to keep upper limit for the Corpus Fund.

Decision: The committee recommended the creation of the corpus fund of DIAT.

3. Review of the Actual Expenditure (GIA) and Internal Resource generation of DIAT (DU) for the F.Y.2024-25 (upto 11.03.2025) and re-appropriation of funds under Grant-in Aid (GIA). (Annexure-I & II & III)

The actual expenditure and Internal Revenue generations of DIAT upto 11.03.2025 was presented by Finance Officer as per details shown in **Annexure-I & II**.

The Finance Officer informed the committee that DIAT has taken efforts to the fullest extent to utilize the Grant-in-Aid by 31st March 2025. Of the sanctioned budget of ₹ 59 crore, an expenditure of ₹ 49.94 crore has been spent as of 11.03.25. with an additional ₹ 6.69 crore spent from DIAT's own funds. Furthermore, under the Capital Head, out of the allocated ₹ 15 crore, ₹ 6.44 crore has been utilized till date.

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The Finance Officer provided an updated report on the status of pending supply orders and commitments as of 11.03.25, highlighting their progress across various stages of procurement as per the details shown in **Annexure III**.

JS & Additional FA, and DHRD recommended that the reappropriations from Capital expenditure to Revenue expenditure and within revenue expenditure considering the procurements in pipeline. Committee recommended to send the proposal along with the Utilization Certificate of Grant in Aid for the FY 2024-25.

The Finance Officer highlighted the importance of flexibility in utilizing the Grant-in-Aid across various budget heads. Furthermore, the Finance Officer urged the committee to ensure that such flexibility can be exercised, provided the Government's sanction letter specifies a single consolidated Grant-in-Aid amount.

Finance Officer presented the data for the Internal Resource generated and Investments from the Financial year 2019-20 to 2024-25 (till 11.03. 2025). Further, the total internal resource generation for FY 2024-25 is ₹ 9.62 crores.

The Finance Officer apprised the committee that DIAT had drawn ₹ 6.69 crore from its internal funds as of 11.03.2025. It was also noted that the Grant-in-Aid (GIA) for the current financial year was received only in September 2024, requiring DIAT to depend on its investment reserves to meet financial obligations until the GIA was disbursed.

Decision: The committee reviewed the expenditure and recommended the reappropriation proposed. It is further decided that proposal for reappropriation shall be sent to DRDO HQ along with Utilization Certificate for the Financial Year 2024-25. The committee further recommended to approve the Grant in Aid as a single amount to exercise the flexibility under Capital and Revenue Expenditure.

The Chairman extended his heartfelt gratitude to all members for their active engagement throughout the meeting. With no further matters to address, The Chairman formally declared conclusion of the meeting.

Vidya K

(CA Dr. Vidya K Gargote)
Finance Officer, Member-Secretary
Finance Committee

To All members

ANNEXURE-I

REVIEW OF EXPENDITURE FOR F.Y. 2024-25

(Amt. in Crores)

Particulars	BE 2024-25 (Proposed)	BE 2024-25 Sanctioned GIA	Budget from DIAT Funds	Actual Expenditure till 11.03.2025	Re-appropriation	BE after Re-appropriation	Exp. from GIA	Exp. from DIAT own funds	Balance GIA
(A) Capital Expenditure									
Capital Equipment P&M/OE/ Lab Equipment/ Furniture & Fixtures/ Computers/ Motor Vehicles etc.	19.00	15.00		5.53	-0.60	14.40	5.53	0.00	8.87
Library (Books)	0.50	0.50		0.91	+0.60	1.10	0.91	0.00	0.19
TOTAL (A)	19.50	15.50		6.44	0.00	15.50	6.44	0.00	9.06
(B) Revenue Expenditure									
Pay and allowances of DIAT Officers & DIAT Staff	31.82	31.00		30.49	-0.51	30.49	30.49	0.00	0.00
Establishment Expenses	2.00	2.00	9.00	2.46					
Academic Expenses	6.00	4.00		9.06					
Administrative Expenses (Printing & Stationary, Fuel, Legal/Audit Fee & other Admin Exp., Repairs & Maintenance//Logistics/Security, Messenger & Hygiene & Sanitation Contracts etc.	6.00	4.00		7.03	+1.86	11.86	11.86	6.69	0.00
Library Journals	2.68	2.50	9.00	1.15	-1.35	1.15	1.15	0.00	0.00
TOTAL (B)	48.50	43.50	9.00	50.19	0.00	43.50	43.50	6.69	0.00
TOTAL (A+B)	68.00	59.00	9.00	56.63	0.00	59.00	49.94	6.69	9.06

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(CA DR. VIDYA K. GARGOTE)
Finance Officer & Member Secretary,
 Finance Committee, DIAT (DU)

ANNEXURE- II

Internal Resource Generations

(Amt. in Crores)

Internal Resources Generated/Term Deposits/FY	2024-25 As on 11.03.2025	2023-24	2022-23	2021-22	2020-21	2019-20
Annual course fees	6.74	5.83	4.41	4.20	4.18	2.36
Interest on Savings Bank A/c / Term Deposits	2.16	1.16	1.62	0.76	0.71	0.93
Net receipts from Training/customized course / Testing Charges/Consultancy	0.11	2.56	2.20	-0.28	2.14	1.48
Sponsored Project Overheads	0.29	0.35	0.15	1.04	0.17	1.05
Miscellaneous Income	0.32	0.58	0.25	0.45	0.12	0.16
TOTAL	9.62	10.48	8.63	6.17	7.32	5.98
Term Deposits	49.65*	40.52	31.91	22.26	17.02	19.06

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(CA DR. VIDYA K. GARGOTE)
Finance Officer & Member Secretary,
Finance Committee, DIAT (DU)

ANNEXURE- III

Status of Procurement of Capital Expenditure
As On 11.03.2025

Stages of Procurement	(Amt in Cr)	
		Amount
Supply Orders Issued		5.77
Tendering Process		13.42
CNC / TCEC/SPC		15.98
Total		35.17

Vidya K

(CA DR. VIDYA K. GARGOTE)
Finance Officer & Member Secretary,
Finance Committee, DIAT (DU)