



To "The Vice Chancellor"

DIAT/F/ACAD/2025-26/1

1<sup>st</sup> July 2025

Dear Candidate(s),

**GUIDELINES FOR PHYSICAL REPORTING OF ALL CATEGORIES 1<sup>ST</sup> YEAR MTECH/ MSc STUDENTS AT DIAT FOR THE ACADEMIC YEAR 2025 - 26**

1. Reference to your selection for Master of Technology programmes at DIAT for the Academic year 2025 - 26 Sponsored/ Self Sponsored/ Industrial Sponsored/ Self Financed/ Scholarship (CCMT) category at DIAT (DU).

2. All the students are informed to report the Institute physically as per following schedule:-

Sr No.	Admission Category	Date of Physical Reporting at the Institute	Venue
01	M Tech, Sponsored & Self Sponsored	21/07/2025	Conference Room, Academics Section, Ground Floor, Main Building
02	M Tech, Scholarship (CCMT) & MSc (CCMN)	05/08/2025 & 06/08/2025	Conference Room, Dept of Technology Management, C V Raman Centre, DIAT
03	MTech Self Financed & MSc Self Financed	07/08/2025 & 08/08/2025	

3. During physical reporting to the Institute, kindly carry following documents (in original and 2 sets of photocopy) for verification:-

Sr. No.	Sponsored & Self Sponsored Category (R&T, PGT, TriService Officers, Industry Sponsored, DGQA)	Self Financed Category	Scholarship Category (through CCMT/ CCMN)
01	Copy of Application form* (if not submitted)	Photo Identity	GATE/ JAM score Card
02	Qualifying degree certificates	Qualifying degree certificates	All the documents as uploaded on CCMT/ CCMN website.
03	10 <sup>th</sup> Marksheet/ Birth Certificate	Graduation Marksheets	Caste Certificate (if applicable) (OBC NCL certificate issued on or after 01/04/2025)
04	Leaving certificate/ Course completion certificate issued by last Institute (Original to be submitted to DIAT)	10 <sup>th</sup> Marksheet/ Birth Certificate	EWS Certificate (if applicable) (Issued on or after 01/04/2025)

05	Copy of fee paid (if any)	Copy of fee paid	CCMT Offer letter (Seat Allotment Letter)
06	<b>R&amp;T/ PGT:</b> Relieving Letter, Duly filled Application Form* <b>Sponsored:</b> Sponsorship letter/ NoC <b>Self Sponsored:</b> Letter issued by parent organisation sanctioning study leave of 2 years	Leaving Certificate/ Course Completion Certificate, issued by last Institute (Original to be submitted to DIAT)	Copy of fee paid (Partial admission fee receipt, Seat Acceptance fee receipt)
07	---	---	Leaving Certificate/ Course Completion Certificate, issued by last Institute (Original to be submitted to DIAT)

\* chrome-extension://efaidnbnmnnibpcajpcglclefindmkaj/https://diat.ac.in/wp-content/uploads/2025/04/File-3.pdf

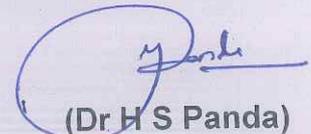
- In case of unavailability of any document due to unavoidable circumstances, undertaking form may be filled and submitted during document verification process (Undertaking Form will be provided by DIAT).
- Sponsored candidates may pay the fee on the spot through online mode (Through SBI collect).
- Your admission is **provisional** and subject to verification of your certificates and other testimonials physically. In case of **your certificate/testimonials found to be faulty / short / tempered your admission will be cancelled.**
- As per Academic Calendar for AY 2025 – 26, classes will commence immediately after reporting and completion of admission formalities.
- Contact Details as follows:

Sr. No.	Details	Telephone/ Location
01	Academics Admission Section (MTech)	020 2460 4411
02	Academics Admission Section (MSc)	020 2460 4410
02	Hostel	020 2460 4574/ 9511795145
03	Estate & Works Office --- For Service Officers Only	020 2460 4424/ 25
04	Location <a href="https://www.google.com/maps/search/DIAT/@18.4218987,73.7601067,15.21z?entry=ttu">https://www.google.com/maps/search/DIAT/@18.4218987,73.7601067,15.21z?entry=ttu</a>	

Note: Office hours 9:00AM to 5:30Pm

- In case of any clarification, you may contact the admission section over Phone No: 020 2460 4411/ 4410



  
(Dr. H S Panda)

Jt. Registrar (Academics) I/C  
Ph: 020-2460 4483, 4410