

DEFENCE INSTITUTE OF ADVANCED TECHNOLOGY (DU)

DATA CENTRE

UNDERTAKING WITH RESPECT TO DIAT (DU) IT ACCESS/USAGE POLICY

IT ACCESS/USAGE POLICY – GENERAL

Please Read the following DIAT's IT Access/Usage Policy CAREFULLY before accepting/rejecting the policy.

WHOM THIS DOCUMENT CONCERNS

All Users of IT infrastructure (Computers and the Network) at DIAT (DU).

REASON FOR POLICY

This policy outlines the responsible use of the Information Technology Infrastructure at DIAT (DU).

STATEMENT OF POLICY

All users of DIAT (DU) will be subject to the following **Acceptable Use Policy**.

Content

I shall be responsible for all use of this network. In case I own a computer and decide to connect it to DIAT (DU) network, **I will be solely responsible for all the content on it (examples: all files/data, software). This provision will also apply to any computer or device for which I am responsible, and is included in the meaning of "my computer". In case I do not own a computer but am provided IT resources by DIAT (DU), I will be held responsible for the content stored in the designated workspace allotted to me (examples: software, file storage area, web pages, stored/archived emails, on Data Centre or Department machines).**

**Signature of user
Date**

Network

I agree to use my credentials for accessing DIAT(DU) network facility through firewall and abide for the limitation of internet usage. I will be held responsible for all the network traffic generated by “my computer”. I understand that network capacity is a limited, shared resource. I agree that physically tampering with network connections/ equipments, sending disruptive signals, or making EXCESSIVE USE of network resources is strictly prohibited. Offenses of this type could result in suitable disciplinary action. I shall not share the network connection beyond my own use and will not act as a forwarder/ masquerader for anyone else.

Academic Use

I understand that the IT infrastructure at DIAT is for academic use and I shall not use it for any commercial purpose or to host data services for other people or groups. Also, I shall not host or broadcast information that might harm others or may be otherwise considered objectionable or illegal as per Indian law.

Identity

I shall not attempt to deceive others about my identity in electronic communications or network traffic. I will also not use DIAT IT resources to threaten, intimidate, or harass others.

Privacy

I will not intrude on privacy of anyone. In particular I will not try to access computers (hacking), accounts, files, or information belonging to others without their knowledge and explicit consent.

Monitoring

I understand that the IT resources provided to me are subject to monitoring, with cause, as determined through consultation with the DIAT (DU) administration, when applicable. The monitoring may include aggregate bandwidth usage to effectively manage limited IT resources as well as monitoring traffic content in response to a legal or law enforcement request to do so. I authorize DIAT(DU) administration to perform network vulnerability and port scans on my systems, as needed, for protecting the overall integrity and efficiency of DIAT(DU) network.

Signature of user
Date

Viruses

I shall maintain my computer on this network with current virus detection software and current updates of my operating system, and I shall attempt to keep my computer free from viruses, worms, trojans, and other similar programs.

Software Usage and File Sharing

I shall not use any device to engage in any form of unlicensed software storage/usage and illegal file sharing (examples: copyrighted material, obscene material).

Library e-resources

Electronic resources such as e-journals, e-books, databases, etc. made available by the Central Library, DIAT(DU) are for academic use. These resources can be searched, browsed, and material may be downloaded and printed as single copies of articles as is done in the case of printed library material. Downloading or printing of a complete book or an entire issue or a volume of one or more journals (called systematic downloading) is strictly prohibited. Use of robots, spiders or intelligent agents to access, search and/or systematically download from the e-resources is also prohibited. Any violation of this policy will result in penal action as per the rules and regulations of the Institute. I am aware that Systematic downloading will result in the publisher blocking the entire community of users at DIAT(DU) from accessing these resources.

Security

I understand that I will not take any steps that endanger the security of the DIAT (DU) network. Specifically, I will not attempt to bypass firewalls and access rules in place. This includes not setting up servers of any kind (examples: web, mail, proxy) that are visible to the world outside the DIAT(DU) campus. Adding /Removing user accounts is at the sole discretion of Data Centre. In critical situations, DIAT (DU) authorities reserve the right to disconnect any device or disable any account if it believed that either is involved in compromising the information security of DIAT (DU).

Signature of user
Date

Penalties

I understand that any use of IT infrastructure at DIAT(DU) that constitutes a violation of DIAT (DU) Regulations could result in initiation of administrative, legal or disciplinary procedures including reporting to service HQs and MoD, the highest authority as applicable.

DISCLAIMER

The DIAT's IT usage policy may change as and when it is considered appropriate and new policies or the changes in policy will take effect immediately after a brief announcement by any means, e-mail, printed notices, or through the website. Neither DIAT(DU) nor Authorities of DIAT, will take any legal liability that may arise from the violation of this policy.

USER COMPLIANCE

I understand and abide by this DIAT's IT usage Policy. I understand that My **DIAT's network facility, e-mail services, internet credentials** access will be automatically **suspended/BLOCKED** Completely if the IT Usage Policy is **REJECTED** by me. Even My INCOMING mails will bounce back to sender.

I Agree

I Reject

<u>User Consent for the IT access/usage policy</u>	
Name:	_____
Designation:	_____
Department:	_____
Date:	_____

Signature of user
Date