

Self appraisal report for Year (2022-23)

Auditor Agency: Srinivasulu G(National Water Academy, CWC, Pune)

Ministry Name: Ministry of Defence

Department Name: Department of Defence Research & Development

Public Authority Name: Defence Institute of Advanced Technology

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function							
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	https://www.diat.ac.in/contact-us-2/	Fully Met	1.28	ok
1.1.2	Head of the organization	Fully Met	1.28	1.28	https://www.diat.ac.in/administration/vice-chancellors-profile/	Fully Met	1.28	ok
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.diat.ac.in/about-diat/vision-and-mission/	Fully Met	1.28	ok
1.1.4	Function and duties	Fully Met	1.28	1.28	The Institute shall be in consonance with the aims and objectives of the DIAT Society, as laid down in	Fully Met	1.28	ok

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					the Memorandum of Association and fulfilling the requirements notified by the UGC from time to time https://www.diat.ac.in/wp-content/uploads/2023/07/2018-MoA.pdf			
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.diat.ac.in/about-diat/organizational-structure/	Fully Met	1.28	ok
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	Inception/Formation of DIAT https://www.diat.ac.in/about-diat/history/ https://www.diat.ac.in/institute-level-committees/	Fully Met	1.28	ok
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]							
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.54	1.54	Para 18 to 26 of MoA https://www.diat.ac.in	Partially Met	0.77	Financial powers are not disclosed

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					/wp-content/uploads/2023/07/2018-MoA.pdf			
1.2.2	Power and duties of other employees	Fully Met	1.54	1.54	Teaching: As provided in Statute / UGC Regulations from time to time Non-Teaching: As assigned by the Competent Authority from time to time as per RO-06-2015 and MoA https://www.diat.ac.in/wp-content/uploads/2023/07/2018-MoA.pdf	Fully Met	1.54	ok
1.2.3	Rules/ orders under which powers and duty are derived and	Fully Met	1.54	1.54	Office order issued from time to time and MoA https://www.diat.ac.in/administration/rules-and-regulations/ ht	Fully Met	1.54	ok

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					tps://www.diat.ac.in/wp-content/uploads/2023/07/2018-MoA.pdf			
1.2.4	Exercised	Fully Met	1.54	1.54	as per RO-06-2015 and MoA https://www.diat.ac.in/wp-content/uploads/2023/07/2018-MoA.pdf	Not Applicable	0	NA
1.2.5	Work allocation	Fully Met	1.54	1.54	By VC / HoDs	Not Applicable	0	Not available on the website
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	Fully Met	1.54	1.54	Decisions in respect of policy matters and other important decisions to be discussed in the Institutions statutory / administrative bodies. Administrative Matters Routine Matters Policy	Fully Met	1.54	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Matters Proposal ? HoDs ? Registrar / FO ? Vice Chancellor ? BoM Financial Matters Routine Matters Policy Matters Proposal ? HoDs ? FO ? Vice Chancellor ? Finance Committee ? BoM ?DDR&D/GC (if required) Academic Matters Routine Matters Proposal ? HoDs ? Dean(Acad) ? DRC/PGC ? Vice Chancellor Policy Matters Proposal ?			

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					HoDs ? Dean(Acad) ? DRC/PGC ? BoS ? AC ? BoM (if required)] https://www.diat.ac.in/			
1.3.2	Final decision making authority	Fully Met	1.54	1.54	As per delegation of powers under the Statutes and MoA . Final Decision Making Authority Officers of the Institute – under delegated powers Academic Council – for Academic matters Board of Management – on Policy Matters Financial Matters – BoM /DDR&D/GC	Fully Met	1.54	ok`

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					as the case may be https://www.diat.ac.in/			
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	MoA, Statute and Rules and Regulations of UGC and Gol as amended time to time, in addition to delegation of powers. https://www.diat.ac.in/wp-content/uploads/2023/07/2018-MoA.pdf https://www.diat.ac.in/administration/right-to-information-act/	Fully Met	1.54	ok
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	As per Gol norms or varies case to case-to-case basis	Not Applicable	0	Ok
1.3.5	Channel of supervision and accountability	Fully Met	1.54	1.54	Vice Chancellor is head of Admin and Academics.	Partially Met	0.77	Incomplete

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Each officer of the institute are vested with delegated powers			
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	Teaching and research https://www.diat.ac.in/	Fully Met	1.54	ok
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	As per UGC & AICTE norms https://www.diat.ac.in/	Fully Met	1.54	ok
1.4.3	Process by which these services can be accessed	Fully Met	1.54	1.54	Class room teaching and Lab research https://www.diat.ac.in/	Fully Met	1.54	ok
1.4.4	Time-limit for achieving the targets	Fully Met	1.54	1.54	As laid down in UGC Regulations https://www.diat.ac.in/	Fully Met	1.54	ok
1.4.5	Process of redress of grievances	Fully Met	1.54	1.54	An Institute level Grievances Committee is constituted to address grievances.. https://www.diat.ac.in/	Fully Met	1.54	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					t.ac.in/institute-level-committees/			
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	Fully Met	1.92	1.92	MoA, Statute, UGC and Gol orders. For Educational services, PhD/ PGC Rules in vogue from time to time. https://www.diat.ac.in/wp-content/uploads/2023/07/2018-MoA.pdf . https://www.diat.ac.in/	Fully Met	1.92	ok
1.5.2	List of Rules, regulations, instructions manuals and records.	Fully Met	1.92	1.92	The rules and regulations of DIAT read in conjunction with Gol Rules for Admin functions. PGC/PhD Rules apply for Educational Services as	Fully Met	1.92	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					available on website. https://www.diat.ac.in/			
1.5.3	Acts/ Rules manuals etc.	Fully Met	1.92	1.92	MoA, Statutes of DIAT; PhD/PG Rules for Educational services extended. https://www.diat.ac.in/admission-rules-and-regulations/	Fully Met	1.92	ok
1.5.4	Transfer policy and transfer orders	Fully Met	1.92	1.92	Since the DIAT is a unitary institution there is no possibility of external transfer. Internal transfers of employees are based on the needs of the institute.	Not Applicable	0	na
1.6	Categories of documents held by the authority under its control[Section 4(1)(b) (vi)]							
1.6.1	Categories of documents	Fully Met	3.85	3.85	All the Board / Committee	Fully Met	3.85	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					files, Service records, legal matters, tenders (Admin), Recruitment, Promotion and policies related to Administration / Estt; Office orders / ROs with Admin. Academic All the Academic student records, Annual Reports, Admission, Stores, Convocation and all the Academic Policies related docs Finance: All the financial transactions doc / records, audited reports,			

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					salaries and bills etc. held with Fin Dept Security and EWO: Documents related to Security contract, Works and maintenance of the building etc. MMG: Document related all the goods and procurement inventory, tenders, contracts and scientific equipment Department related files: With concerned Departments Exam related – with CoE / Other Misc – with concerned			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					dept Library: Books, periodicals, thesis copies of students. ht tps://www.diat .ac.in/			
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Registrar: Stamp and seal of the institute • Joint Registrar (Admin): Administrative Documents; legal matters, project admin, administrative orders related docs, vehicle management, ACRs/ APARs, promotion related institute level functions. • Joint Registrar (Acad): Academic Documents / Students	Fully Met	3.85	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					records; convocation docs, registrar stores; admission and progress, UGC, AICTE, NIRF, NBA, NAAC related docs. • Finance Officer: All the financial transactions of institute, salary / spent, LTC, TA, DA related documents etc. • Security Officer: Security of the institute, • PRO: Public relations and media relations • EWO: Quarter allocations, estate records, maintenance			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					<p>related docs, official language implementations related. • MMG: Documents related to all the goods and procurement for institute, inventory records, tenders, contracts and scientific equipment purchase etc. • CoE: Exam related docs including questions papers, answer sheets of students Mark/performance records of students, exam schedules, transcripts etc. • Library:</p>			

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Books, e-subscriptions, periodicals, thesis copies and other related docs. https://www.diat.ac.in/			
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	The Constitutional / Statutory Bodies: General Body Governing Council Board of Management Academic Council Finance Committee Planning and Monitoring Board https://www.diat.ac.in/institute-level-committees/	Fully Met	0.96	ok
1.7.2	Composition	Fully Met	0.96	0.96	https://www.diat.ac.in/institute-level-committees/	Fully Met	0.96	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	https://www.diat.ac.in/administration/gb-minutes-meeting/	Fully Met	0.96	ok
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	As per UGC / Gol except Ex- As per UGC / Gol except Ex-officio members and as amended time to time. https://www.diat.ac.in/administration/gb-minutes-meeting/	Fully Met	0.96	ok
1.7.5	Powers and functions	Fully Met	0.96	0.96	As per MoA and delegation of powers https://www.diat.ac.in/wp-content/uploads/2023/07/2018-MoA.pdf	Fully Met	0.96	ok
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	Authority Meetings restricted to members; vendor	Not Applicable	0	NA

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					meetings open to vendors			
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	Yes https://www.diat.ac.in/administration/gb-minutes-meeting/	Not Applicable	0	NA
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	https://www.diat.ac.in/administration/gb-minutes-meeting/	Not Applicable	0	NA
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]							
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.diat.ac.in/administration/right-to-information-act/	Partially Met	1.93	name of FAA is not disclosed
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.diat.ac.in/wp-content/uploads/2023/07/Telephone_Directory_Update_10.07.2023.pdf	Partially Met	1.93	email IDs are not disclosed
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]							
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	https://www.diat.ac.in/administration/right-to-information-act/	Not Met	0	Remuneration details not disclosed

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1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	DIAT is following Central Govt. Pay scales as amended from time to time and circulated by MHRD / UGC	Fully Met	3.85	ok
1.10	Name, designation and other particulars of public information officers[Section 4(1) (b) (xvi)]							
1.10.1	Name and designation of the public information officer (PIO), Assistant Public Information officer (APIO) & Appellate Authority	Fully Met	3.85	3.85	https://www.diat.ac.in/administration/right-to-information-act/	Fully Met	3.85	ok
1.10.2	Address, telephone numbers and email ID of each designated official.	Fully Met	3.85	3.85	https://www.diat.ac.in/administration/right-to-information-act/	Partially Met	1.93	email IDs are not disclosed
1.11	No. Of employees against whom Disciplinary action has been proposed/ taken(Section 4(2))							
1.11.1	No. of employees against whom disciplinary action has been (i) Pending for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	02	Partially Met	1.93	Not disclosed on the website
1.11.2	(ii) Finalised for Minor penalty or major penalty proceedings	Fully Met	3.85	3.85	Minor penalty imposed against two employees	Not Met	0	Not disclosed on the website
1.12	Programmes to advance understanding of RTI(Section 26)							
1.12.1	Educational programmes	Fully Met	1.92	1.92	Yearly being organized by DRDO HQ	Not Met	0	Details of training programs

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								attended by PA/FAA not disclosed on the website
1.12.2	Efforts to encourage public authority to participate in these programmes	Fully Met	1.92	1.92	Along with CPIO concern staff also being nominated to Workshops	Partially Met	0.96	Details not disclosed
1.12.3	Training of CPIO/APIO	Fully Met	1.92	1.92	Yearly training conducted by DRDO and time to updated the amendments in the RTI Act	Not Met	0	Details not disclosed on the website
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	Fully Met	1.92	1.92	The Suo-Moto disclosure	Not Met	0	Not available on the website
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							
1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011- IR Dt. 15.4.2013]	Not Applicable	0	0	empty	Not Applicable	0	NA
Total			92	92		83	59	
2	Budget and Programme							
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	Audited Statement of Accounts in the Annual Reports Audited	Fully Met	10.00	ok

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					Statement of Accounts https://www.diat.ac.in/about-diat/annual-reports/			
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	Audited Statement of Accounts in the Annual Reports Audited Statement of Accounts https://www.diat.ac.in/about-diat/annual-reports/	Fully Met	10.00	ok
2.1.3	Proposed expenditures	Fully Met	10	10.00	Audited Statement of Accounts in the Annual Reports Audited Statement of Accounts https://www.diat.ac.in/about-diat/annual-reports/	Fully Met	10.00	ok
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	Audited Statement of	Fully Met	10.00	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					Accounts in the Annual Reports Audited Statement of Accounts https://www.diat.ac.in/about-diat/annual-reports/			
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	Audited Statement of Accounts in the Annual Reports Audited Statement of Accounts https://www.diat.ac.in/about-diat/annual-reports/	Fully Met	10.00	ok
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)							
2.2.1	Budget	Fully Met	16.67	16.67	Audited Statement of Accounts in the Annual Reports Audited Statement of Accounts https://www.diat.ac.in/about-diat/annual-reports/	Fully Met	16.67	ok

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					c.in/about-diat/annual-reports/			
2.2.2	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Not Applicable	0	0	empty	Not Applicable	0	na
2.2.3	Information related to procurements- (a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.	Fully Met	16.67	16.67	https://www.diat.ac.in/administration/materials-management-group/	Partially Met	8.34	Not disclosed on the website
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]							
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	Not Applicable	0	na
2.3.2	Objective of the programme	Not Applicable	0	0	empty	Not Applicable	0	na
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	Not Applicable	0	na
2.3.4	Duration of the programme/ scheme	Not Applicable	0	0	empty	Not Applicable	0	na
2.3.5	Physical and financial targets of the programme	Not Applicable	0	0	empty	Not Applicable	0	na
2.3.6	Nature/ scale of subsidy /amount allotted	Not Applicable	0	0	empty	Not Applicable	0	na
2.3.7	Eligibility criteria for grant of subsidy	Not Applicable	0	0	empty	Not Applicable	0	na
2.3.8	Details of beneficiaries of subsidy programme (number, profile etc)	Not Applicable	0	0	empty	Not Applicable	0	na
2.4	Discretionary and non-discretionary grants [F. No. 1/6/2011-IR dt. 15.04.2013]							
2.4.1	Discretionary and non-discretionary grants/ allocations to State Govt./ NGOs/other institutions	Not Applicable	0	0	empty	Not Applicable	0	NA
2.4.2	Annual accounts of all legal entities who are	Fully Met	25	25.00	Audited	Not Applicable	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	provided grants by public authorities				Statement of Accounts in the Annual Reports Audited Statement of Accounts https://www.diat.ac.in/about-diat/annual-reports/			
2.5	Particulars of recipients of concessions, permits of authorizations granted by the public authority[Section 4(1) (b) (xiii)]							
2.5.1	Concessions, permits or authorizations granted by public authority	Not Applicable	0	0	empty	Not Applicable	0	NA
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	Not Applicable	0	0	empty	Not Applicable	0	NA
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							
2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	Fully Met	50	50.00	No paras yet	Not Applicable	0	NA
Total			158	158		83	75	
3	Publicity Band Public interface							
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://www.diat.ac.in/	Fully Met	12.50	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	Not Applicable	0	na
3.1.3	Public- private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	Not Applicable	0	na
3.1.4	Public- private partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	Not Applicable	0	na
3.1.5	Public- private partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	Not Applicable	0	na
3.1.6	Public- private partnerships (PPP)- Operation and maintenance manuals	Not Applicable	0	0	empty	Not Applicable	0	na
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	Not Applicable	0	na
3.1.8	Public- private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	Not Applicable	0	na
3.1.9	Public- private partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	Not Applicable	0	na
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	Not Applicable	0	na
3.1.11	Public- private partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	Not Applicable	0	na
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which	Fully Met	16.67	16.67	The minutes of the statutory	Not Applicable	0	na

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year				bodies along with annual reports periodically made available to public at DIAT https://www.diat.ac.in/administration/gb-minutes-meeting/			
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	Not Applicable	0	0	empty	Not Applicable	0	na
3.2.3	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive- Outline the arrangement for consultation before formulation of policy	Not Applicable	0	0	empty	Not Applicable	0	na
3.3	Dissemination of information widely and in such form and manner which is easily accessible to the public [Section 4(3)]							
3.3.1	Use of the most effective means of communication - Internet (website)	Fully Met	50	50.00	https://www.diat.ac.in/	Fully Met	50.00	ok
3.4	Form of accessibility of information manual/ handbook[Section 4(1)(b)]							
3.4.1	Information manual/handbook available in Electronic format	Fully Met	25	25.00	All the rules and regulation and other information is available at website https://www.diat.ac.in/	Fully Met	25.00	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					n/			
3.4.2	Information manual/handbook available in Printed format	Fully Met	25	25.00	All the rules and regulation and other information is available at website https://www.diat.ac.in/	Fully Met	25.00	ok
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	Fully Met	25	25.00	All the rules and regulation and other information and forms are available at website for free of cost https://www.diat.ac.in/	Fully Met	25.00	ok
3.5.2	List of materials available At a reasonable cost of the medium	Fully Met	25	25.00	All the rules and regulation and other information and forms are available at website for free of cost	Not Applicable	0	na
Total			179	179		138	138	
4	E-Governance							
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	Fully Met	14.29	14.29	https://www.diat.ac.in/	Fully Met	14.29	ok

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					at.ac.in/			
4.1.2	Vernacular/ Local Language	Not Applicable	0	0	empty	Not Applicable	0	na
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	Fully Met	28.57	28.57	July 2023	Fully Met	28.57	ok
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	Fully Met	9.52	9.52	https://www.diat.ac.in/administration/right-to-information-act/ https://www.diat.ac.in/	Fully Met	9.52	ok
4.3.2	Name/ title of the document/record/ other information	Fully Met	9.52	9.52	https://www.diat.ac.in/	Fully Met	9.52	ok
4.3.3	Location where available	Fully Met	9.52	9.52	https://www.diat.ac.in/administration/right-to-information-act/ https://www.diat.ac.in/administration/right-to-information-act/	Fully Met	9.52	ok
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	Fully Met	7.14	7.14	https://www.diat.ac.in/administration/right-to-information-act/	Fully Met	7.14	ok
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://www.diat.ac.in/administration/right-to-information-act/	Fully Met	7.14	OK
4.4.3	Working hours of the faculty	Fully Met	7.14	7.14	https://www.diat.ac.in/admini	Not Met	0	WORKING HOURS NOT

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					stration/right-to-information-act/			MENTIONED
4.4.4	Contact person & contact details (Phone, fax email)	Fully Met	7.14	7.14	https://www.diat.ac.in/administration/right-to-information-act/	Fully Met	7.14	OK
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)							
4.5.1	Grievance redressal mechanism	Fully Met	3.57	3.57	DIAT has an independent Grievance Redressal committee to address any grievance arising out of the administration /academic matters. The GRC reports to Vice Chancellor https://www.diat.ac.in/institute-level-committees/	Fully Met	3.57	OK
4.5.2	Details of applications received under RTI and information provided	Fully Met	3.57	3.57	Information provided in Quarterly RTI Returns filing	Not Met	0	NOT DISCLOSED ON WEBSITE

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.5.3	List of completed schemes/ projects/ Programmes	Fully Met	3.57	3.57	https://www.diat.ac.in/award-achievement/research-project/	Fully Met	3.57	OK
4.5.4	List of schemes/ projects/ programme underway	Fully Met	3.57	3.57	https://www.diat.ac.in/award-achievement/research-project/	Fully Met	3.57	OK
4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Fully Met	3.57	3.57	https://www.diat.ac.in/award-achievement/research-project/	Fully Met	3.57	OK
4.5.6	Annual Report	Fully Met	3.57	3.57	https://www.diat.ac.in/about-diat/annual-reports/	Fully Met	3.57	OK
4.5.7	Frequently Asked Question (FAQs)	Fully Met	3.57	3.57	https://www.diat.ac.in/admission/admission-queries/	Fully Met	3.57	OK
4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	Fully Met	3.57	3.57	https://www.diat.ac.in/admission-rules-and-regulations/	Fully Met	3.57	OK
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	Fully Met	14.29	14.29	https://www.diat.ac.in/administration/right-t	Not Met	0	NOT AVAILABLE ON THE

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
					o-information-act/ https://www.dia.ac.in/administration/right-to-information-act/			WEBISTE
4.6.2	Details of appeals received and orders issued	Fully Met	14.29	14.29	https://www.dia.ac.in/administration/right-to-information-act/	Fully Met	14.29	Not disclosed on the website
4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	Fully Met	28.57	28.57	Not made public	Not Applicable	0	NA
Total			186	186		157	132	
5	Information as may be prescribed							
5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.dia.ac.in/administration/right-to-information-act/	Partially Met	10.00	details of earlier CPIOs/FAAs are not mentioned
5.1.2	Details of third party audit of voluntary disclosure - (a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://www.dia.ac.in/administration/right-to-information-act/	Not Met	0	not mentioned
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Met	0	NA
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	Not Met	0	NA
5.1.5	Committee of PIOs/FAAs with rich experience in	Not Met	20	0	empty	Not Met	0	NA

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
	RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers							
Total			60	40		100	10	
6	Information Disclosed on own Initiative							
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information							
6.1.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information	Fully Met	25	25.00	https://www.diat.ac.in	Fully Met	25.00	ok
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Publ							
6.2.1	Whether STQC certification obtained and its validity	Not Met	12.5	0	empty	Not Met	0	not available
6.2.2	Does the website show the certificate on the Website?	Not Met	12.5	0	empty	Not Met	0	not available
Total			50	25		50	25	
Grand Total			726	681		611	439	