फैक्स /Fax No. : (020) 24604408 वेबसाईट / Website : www.diat.ac.in

ਤत्तर " कुलपती" को भेजे जाएं। Replies are to be addressed To "The Vice Chancellor"



(सम विश्वविद्यालय), गिरिनगर, पुणे - 411025

Defence Institute of Advanced Technology
(Deemed University), Girinagar, Pune-25
(रक्षा अनुसंधान एवं विकास संगठन से पूर्णवित्तीय पोषित
स्वायत्त संस्थान, रक्षा मंत्रालय)
(An Autonomous Organisation fully funded by Deptt of Defence R&D, Ministry of Defence)

No. DIAT/F/ADM/29th BoM/2022/

Dated 27th Oct, 2022

All Members of the Board of Management Defence Institute of Advanced Technology (Deemed to be University), Pune

Subject

: Minutes of the 29<sup>th</sup> meeting of the Board of Management held on 19/10/2022

Dear Sir / Madam,

- 1. The Minutes of the 29<sup>th</sup> BoM meeting held on 19/102022, approved by the Chairman, BoM is attached herewith for your kind perusal and comments please.
- 2. It is requested that comments, if any, on these minutes may please be communicated to the undersigned by email (<a href="registrar@diat.ac.in">registrar@diat.ac.in</a>) within one week. If no comments are received, it would be presumed that minutes as recorded are in order and further action on the implementation of the decisions shall be taken accordingly.

Thanking you,

Encl: As above

Yours faithfully,

(Kamal Kumar Bajre) Registrar & Secretary - BoM

## To, DRDO Members

- 1. Shri K. S. Varaprasad, DS & DG (HR), DRDO, DRDO Bhawan, Rajaji Marg, New Delhi 110011, Telephone 011-23016163, Fax: 011-23016127
- 2. Shri Vedveer Arya, Addl. FA & JS DRDO, DRDO Bhawan, Rajaji Marg, New Delhi 110011, Telephone: 011-23010159, Fax: 011-23016217
- 3. Shri P. M. Kurulkar, OS & Director, Research & Development Establishment (RDE), Pune, R & DE (Engrs), Kalas, Alandi Road, Pune 411 015

#### **External Members**

1. Dr. Raghunath K. Shevgaonkar, Former Director, IIT Delhi and Professor Emeritus, IIT Bombay, B-301, Lake Homes, Phase-2, Near Gopal Sharma School, Powai – 400076

- 2. Prof. V. Ramgopal Rao, Professor, Indian Institute of Technology Delhi, Hauz Khas, New Delhi-110016, Email: rrao[at]admin.iitd.ac.in
- 3. Prof. Prabhat Ranjan, Vice Chancellor, (Member, AICTE Committee), D Y Patil International University, Sector 29, Nigdi Pradhikaran, Akurdi, Pune 411044
- 4. Prof. Bharadwaj Amrutur, Professor, Centre for Nano Science and Engineering (CeNSE), Indian Institute of Science, Bangalore, Karnataka, India, Email: <a href="mailto:amrutur@iisc.ac.in">amrutur@iisc.ac.in</a>, Phone:080-22933172 Phone: 80-2293 3276 080-2293 3291
- 5. Prof. V. Kamakoti, Professor, Department of Computer Science & Engineering, Indian Institute of Technology Madras, Email: kama@cse.iitm.ac.in Tel: 044-22574350, Fax:044-22574352, Chennai 600036
- 6. Dr. Ajit T. Kalghatgi, Ex-Director, (R&D), Bharat Electronics Limited (BEL), Outer Ring Road, Nagavara, Bangalore 560045, Mob: 09448049327, Email: ajitkalghatgi58@gmail.com
- 7. Dr. N. Sarat Chandra Babu, Executive Director, Society for Electronic Transactions and Security (SETS), Chennai, MGR Knowledge City, CIT Campus, Taramani Chennai 600113, Phone: 0446632505, Fax: 04466632501

#### **Internal Members**

- 1. Prof. Balasubramanian, Dean (Acad), DIAT
- 2. Prof A. Kumaraswamy, Dean (Students Affairs), DIAT
- 3. Prof. P. K. Khanna, Director In-charge, School of Materials and Chemical Sciences, DIAT
- 4. Dr. Suwarna Datar, Asso. Prof. & HoD, Deptt. of Applied Physics

#### Copy to:

VC, DIAT (DU) Pune

## प्रबंधन बोर्ड की उनतीसवी बैठक का कार्यवृत्त

# MINUTES OF THE 29<sup>th</sup> MEETING OF THE BOARD OF MANAGEMENT

19<sup>TH</sup> OCT, 2022



## उन्त प्रौद्योगिकी रक्षा संस्थान

(सम—विश्वविद्यालय) गिरीनगर, पुणे — 411025

#### **Defence Institute of Advanced Technology**

(Deemed to be University)
Pune- 411025, Maharashtra

## DEFENCE INSTITUTE OF ADVANCED TECHNOLOGY PUNE, MAHARASHTRA



# 29<sup>th</sup> MEETING OF THE BOARD OF MANAGEMENT WEDNESDAY, OCTOBER 19, 2022

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#### **DEFENCE INSTITUTE OF ADVANCED TECHNOLOGY**

Minutes of 29<sup>th</sup> Meeting of the Board of Management held on 19<sup>th</sup> Oct, 2022 from 11:30 A.M. in the 4<sup>th</sup> Floor Conference Room, DIAT, Pune.

The following were present:

| 1)  | Dr. C. P. Ramanarayanan<br>Chairperson, BoM DIAT                                   | Chairperson |
|-----|--|-------------|
| 2)  | Shri K. S. Varaprasad<br>DG, HR, DRDO  | Member      |
| 3)  | Prof. Raghunath K. Shevgaonkar<br>Professor, Emeritus EE<br>IIT Bombay             | Member      |
| 4)  | Prof. V. Ramgopal Rao<br>Professor, IIT Delhi                                      | Member      |
| 5)  | Prof. Prabhat Ranjan<br>Vice Chancellor<br>DY Patil International University, Pune | Member      |
| 6)  | Prof. Bhardwaj Amrutur<br>Professor, CeNSE<br>IIT Bangalore                        | Member      |
| 7)  | Dr. Ajit K. Kalghatgi<br>Ex-Director, BEL  | Member      |
| 8)  | Dr. N. Sarat Chandra Babu<br>Executive Director, SETS<br>Chennai                   | Member      |
| 9)  | Prof A. Kumarswamy<br>Dean (Students Affairs), DIAT                                | Member      |
| 10) | Prof. Balasubramanian K.<br>Dean (Acad), DIAT                                      | Member      |
| 11) | Prof. P. K. Khanna<br>Director, SoM&CE, DIAT                                       | Member      |
| 12) | Dr. Vidya K. Gargote<br>Finance Officer, DIAT                                      | Invitee     |
| 13) | Shri S. Prakash<br>Dy. Registrar (Admn), DIAT                                      | Invitee     |
| 14) | Shri Kamal Kumar Bajre<br>Registrar, DIAT  | Secretary   |

Leave of absence has been granted to the following:

1) Shri Vedveer Arya Addl FA, DRDO

Member

2) Prof. V. Kamakoti Director, IIT Madras

Member

3) Shri P. M. Kurulkar OS & Director R&DE, Pune Member

4) Dr. Suwarna Datar HOD, Applied Physics, DIAT Member

The Chairperson welcomed all present at the meeting including invitees.

## Item No. 29.1: Opening Remarks by Vice Chancellor & Chairman, Board of Management

At the outset, the Chairman, BoM placed on records the contribution of internal faculty members of Prof. S. K. Panigrahi, Prof CRS Kumar and Dr. Ajay Mishra on the BoM and thanked them for their services on completion of their term as BoM member. The Chairman also welcomed newly appointed faculty members Prof. P. K. Khanna, Prof. A. Kumaraswamy and Dr. Suwarna Datar on BoM.

Thereafter, the Chairman introduced and welcomed newly appointed Registrar of DIAT Shri Kamal Kumar Bajre with his past affiliations of IIT Bombay, IIT Mandi and BHU. He informed that Shri Bajre is having an outstanding career at best educational institutes in the Nation and his vast knowledge and experience in the field of higher education will be useful to DIAT.

Thereafter, the agenda items were taken up as follows:

## Item No. 29.3 To confirm the minutes of the 28<sup>th</sup> meeting of the Board of Management held on 30/06/2022

It was noted that the minutes of 28<sup>th</sup> meeting of the Board of Management (BoM) held on 30/06/2022 have been circulated and no comments have been received. Therefore, the minutes of 28<sup>th</sup> meeting of the Board of Management (BoM) meeting held on 30/06/2022 was **confirmed**, as circulated.

#### Item No. 29.4 Reporting Items:

The following reporting items were reported vide agenda item No. 29.4 which noted by the BoM:

#### I. APPROVALS

#### a) Increasing core faculty strength from 60 to 65

The proposal of 15th GC for increasing core faculty strength from 60 to 65 by reducing deputation strength of DRDS faculty from 10 to 5 without incurring any additional financial expenditure has been approved by the

Competent Authority [Ref: DRDO Letter No. DHRD/70500/DIAT/DU/C/M /01 dtd. 29/09/2022]

#### b) Authorized manpower strength of DIAT

The DRDO HQ vide letter No. DHRD/70500/DIAT/DU/C/M/01 dtd. 04/08/2020 intimated the authorised manpower strength of DIAT, revising it from 383 to 250, as given below:

| Sr<br>No | Category                | Auth.<br>Strength as<br>per the<br>Statutes | Auth. Strength after separation of MILIT as per DRDO letter |
|----------|-------------------------|---|---|
|          | 1.0                     | 2009  |   |
|          | Vice Chancellor         | 1   | 1   |
| ii)      | Core Faculty            | 56  | 65  |
| iii)     | DRDO Scientists         | 28  | 5   |
| iv)      | Service Officers        | 28  | -   |
| v)       | Administrative Officers | 8   | 8   |
| vi)      | Technical / Lab Staff   | 130   | 100   |
| vii)     | Library Staff           | 12  | 10  |
| viii)    | Administrative / allied | 120   | 61  |
|          | Total                   | 383   | 250   |

Accordingly, staff strength of the institute has been re-worked out as follows:

| Catagori           | Sancti<br>oned   | Revised<br>Sancti        |                              | Pay      | Sand | tion Stre<br>2009 | ngth-     | Revised Sanction<br>Strength -2022 |            |      |
|--------------------|------------------|--------------------------|------------------------------|----------|------|-------------------|-----------|------------------------------------|------------|------|
| Category           | Strength<br>2009 | oned<br>Strength<br>2022 | Cadre                        | Level    | DR   | Prom otion        | Tot<br>al | DR                                 | Prom otion | Tota |
| VC                 | 1                | 1                        | Vice Chancellor              | 16       | 1    | 0                 | 1         | 1                                  | 0          | 1    |
| Core               |                  |                          | Professor                    | 14       |      |                   |           |                                    |            | •    |
| Faculty            | 60               | 65                       | Associate Professor          | 13A      | 60   | 0                 | 60        | 65                                 | 0          | 65*  |
| acuity             |                  |                          | Assistant Professor          | 10 to 12 |      |                   |           |                                    |            |      |
| Deputati           |                  |                          | Professor                    | 14       |      |                   |           |                                    |            |      |
| on DRDS            | 10               | 5                        | Associate Professor          | 13A      | 10   | 0                 | 10        | 5                                  | 0          | 5*   |
| Faculty            |                  |                          | Assistant Professor          | 10 to 12 |      |                   |           |                                    |            |      |
|                    |                  |                          | Registrar                    | 14       | 1    | 0                 | 1         | 1                                  | 0          | 1    |
|                    | 130              |                          | Finance Officer              | 14       | 1    | 0                 | 1         | 1                                  | 0          | 1    |
| Administ           |                  |                          | Controller of Exam           | _14      | 1    | 0                 | 1         | 1                                  | . 0        | 1    |
| rative<br>Officers |                  |                          | Librarian                    | 14       | 1    | 0                 | 1         | 1                                  | 0          | 1    |
|                    |                  |                          | Deputy Registrar             | 12       | 0    | 2                 | 2         | 0                                  | 2          | 2    |
|                    |                  |                          | Deputy Librarian             | 12       | 0    | 1                 | 1         | 0                                  | 1          | 1    |
| ,                  |                  |                          | Assistant Librarian          | 10       | 1    | 0                 | 1         | 1                                  | 0          | 1    |
|                    |                  |                          | Scientific Officer           | 10       | 2    | 3                 | 5         | 2                                  | 3          | 5    |
|                    |                  |                          | Laboratory Officer           | 7        | 5    | 5                 | 10        | 1                                  | 5          | 6    |
| Technica           |                  |                          | Laboratory<br>Superintendent | 6        | 10   | 10                | 20        | 10                                 | 10         | 20   |
| I Staff            |                  |                          | Senior Laboratory Assistant  | 5        | 15   | 15                | 30        | 5                                  | 15         | 20   |
|                    |                  | V "                      | Laboratory Assistant         | 4        | 47   | 6                 | 53        | 39                                 | 6          | 45   |
|                    |                  |                          | Tradesmen                    | 2        | 12   | 0                 | 12        | 4                                  | 0          | 4    |
|                    |                  |                          | Assistant Registrar          | 10       | 0    | 3                 | 3         | 0                                  | 3          | 3    |
|                    |                  |                          | Superintendent               | 7        | 3    | 3                 | 6         | 3                                  | 3          | 6    |
| Administ           |                  |                          | Executive Assistant          | 6        | 4    | 4                 | 8         | 2                                  | 4          | 6    |
| rative /           | 121              | 61                       | Senior Assistant             | 5        | 10   | 10                | 20        | 0                                  | 10         | 10   |
| Allied             | 121              | 01                       | Assistant                    | 4        | 35   | 0                 | 35        | 25                                 | 0          | 25   |
| Staff              |                  |                          | Senior Stenographer          | 6        | 1    | 2                 | 3         | 1                                  | 2          | 3    |
| - 1                |                  | =                        | Stenographer                 | 5        | 0    | 3                 | 3         | 0                                  | 3          | 3    |
|                    |                  |                          | Steno Typist                 | -4       | 12   | 0                 | 12        | 0                                  | 0          | 0    |

|                  |     |     | Sr. Driver        | 5   | 0   | 1  | 1   | 0   | 1  | 1   |
|------------------|-----|-----|-------------------|-----|-----|----|-----|-----|----|-----|
|                  |     |     | Driver Grade 'B'  | 4   | 0   | 4  | 4   | 0   | 4  | 4   |
|                  |     |     | Driver Grade 'A'  | 2   | 11  | 0  | 11  | 0   | 0  | 0   |
|                  |     |     | Fire Supt         | 6   | 0   | 1  | 1   | 0   | 0  | 0   |
|                  |     |     | Fireman 'B'       | . 3 | 1   | 3  | 4   | 0   | 0  | 0   |
|                  |     |     | Fireman 'A'       | 1   | 10  | 0  | 10  | 0   | 0  | 0   |
| Library<br>Staff | 12  | 10  | Sr. Library Asst  | 5   | 0   | 3  | 3   | 0   | 3  | 3   |
| Staff            | 12  | 10  | Library Assistant | 4   | 9   | 0  | 9   | 7   | 0  | 7   |
| Total            | 342 | 250 |                   |     | 263 | 79 | 342 | 175 | 75 | 250 |

<sup>\*</sup> Authority: DHRD/7500/DIAT/DU/C/M/01 dtd. 29/09/2022

After rationalization of the staff strength as above there are total 53 Nos of DR vacant positions (besides 18 posts advertised) available which has been considered for uploading on DoPT portal under Mission Mode Recruitment.

#### c) Admission of Non-Gate students in M.Tech Program

On approval of the BoM, the proposal of admission of Non-Gate students in M.Tech Program under the self-sponsorship category by circulation, the admission to M.Tech program under the Self-Sponsored category was conducted in respect of unfilled seats. Out of 74 Nos applicants, total 23 Nos of M.Tech admission have been done under this category in the year 2022-23, by conducting a written test. All applicants have to be first class graduates.

#### II. APPOINTMENTS

- a) Shri Kamal Kumar Bajre has been appointed as Registrar w.e.f 21/09/2022 in the Pay Level 14 of the pay matrix.
- b) Cmde A. K. Sinha (Retd), Ex-Registrar has been appointed as Consultant / Advisor w.e.f 19/08/2022 at consolidated emoluments of Rs. 1 lakh per month for a period of one year.
- c) Dr. C S Unnikrishnan, Retd Professor from TIFR, Mumbai, has been given Offer of Appointment as Professor (On Contract) in the School of Quantum Technology for a period of five years, with review after every year, in the Academic Pay Level 14 of the pay matrix. Prof. C S Unnikrishnan is having vast experience of 29 yrs in the field of Quantum Technology. His proposed date of joining DIAT is 20/10/2022.

#### III. ACHIEVEMENTS / AWARDS / RECOGNITIONS

- a) Professor Balasubramanian K., Dean (Academics) and Professor of Metallurgical
   & Materials Engg of DIAT, Pune has been conferred fellow of the Royal Society of Chemistry, UK.
- b) Five DIAT faculty members Prof. P. K. Khanna, Prof. Balasubrmanian, Dr. Prashant Kulkarni & Dr. Bazil Raj Arockia have been listed in the worlds top 2% Scientist list as per Stanford University USA data published by Elsevier in Sept 2022.
- c) Ms. Unisha Nischal, PhD scholar of Metallurgical & Materials Engg of DIAT received the best oral presentation award and cash award of € 200in an International Conference held at Italy in the month of Oct 2022
- d) DIAT team has participated in the Inter-University Basket Ball tournament on Sunday 16/10/2022 won 2nd prize (Runner-up)

The BoM **congratulated** Prof. Balasubramanian K and others for their extra ordinary achievements.

#### IV. WORKSHOP / TRAINING PROGRAMME

- a) DIAT Pune and NIT Warangal jointly organized workshop on "Synergistic Training program Utilizing the Scientific and Technological Infrastructure" (STUTI) from 21-27 September 2022 at DIAT. Around 32 participants from various institutes across the country had attended the workshop.
- b) The 10 wks induction training programme [POINTS-23, Batch-II] for DRDO Scientists has commenced from 12<sup>th</sup> Sept, 2022. Total 92 Nos Scientists have been enrolled for training.
- c) Faculty Development Programme AICTE Training and Learning Academy sponsored FDP (ATAL-FDP) on "Recent Innovations and Challenges in Antenna Technology" from 17th 21st Oct, 2022 35 participants have enrolled for the FDP.
- d) Defence Institute of Advanced Technology and Pune Knowledge Cluster (PKC) jointly organizing 5 days hands on training residential workshop on Sensor Technology from 14<sup>th</sup> Nov 2022 to 18<sup>th</sup> Nov 2022

#### V. ACADEMICS

#### **Establishment of new Schools: -**

The following Schools have been established with effect from 22<sup>nd</sup> Aug 2022: -

#### a) School of Computer Engineering and Mathematical Sciences

Department of Computer Science & Engineering and Department of Applied Mathematics have been merged together to form the School of Computer Engineering and Mathematical Sciences.

#### b) School of Materials & Chemical Sciences

The Department of Metallurgical & Materials Engineering and Applied Chemistry are merged together to form the School of Materials & Chemical Sciences.

#### c) School of Energy and Environmental System

A new School is formed to address the domains of Energy and Environmental areas. The academic program for M.Tech admissions for this school will start from next academic year.

#### VI. PROJECTS THE INSTITUTE HAS UNDERTAKEN SINCE LAST BOM:

| Sr.<br>No. |                    | Sanctioned      |                     |  |  |
|------------|--------------------|-----------------|---------------------|--|--|
|            | Type of Project    | No. of Projects | Amount<br>(in lakh) |  |  |
| 1          | Sponsored Projects | 06              | 51.38               |  |  |

#### VII. STUDENT ADMISSION DETAILS (Academic Year - 2022)

a) M.Tech – 221 Nos

| Category | Army | Navy | Air   | DRDO | ICG | Schol  | Other     | Self- | Total |
|----------|------|------|-------|------|-----|--------|-----------|-------|-------|
|          |      |      | Force |      |     | arship | Sponsored | Fin   |       |
| No       | 7    | 9    | 8     | 11   | 3   | 149    | 10        | 23    | 220   |

b) PhD - 35 Nos

#### VIII. OTHER ACADEMICS NEWS

- a) As per the MoU between DIAT (DU) and Cranfield University, UK, 10-18 students have shown interest to register for dual / double degree programme offered by DIAT (DU) and Cranfield University, UK
- b) AICTE has approved Distinguished Chair Professor (DSP) lecture series at DIAT. Accordingly, Dr. R.A. Mashelkar, Former DG, CSIR assigned to deliver the lecture.
- c) Two DIAT M.Tech Students of Metallurgical & Materials Engg of DIAT got admission for PhD programme in Deakin University, Australia.

The BoM NOTED the above reporting items

#### ITEM NO. 29.5: AGENDA FOR DISCUSSION:

#### Item No.29.5.1: Recruitment of 02 Nos Deputy Registrar on Direct Recruitment.

The Rules and Regulations Governing Service Conditions 2009 of DIAT Statutes provides for 02 posts of Deputy Registrar in Pay Level 12 with method of recruitment: to be filled by promotion, failing which by Deputation. However, the first both the appointees were through Direct Recruitment. Out of them one tendered resignation in the year 2020 and the position has continued to be vacant in absence of non-availability of any candidate in the feeder grade. It may be noted that at present none of the internal candidates are presently eligible for promotion and shall not become eligible for next five years.

The other incumbent has proceeded on deputation as Registrar for a period of 5 yrs w.e.f 16 June, 2022 and thus has lien against the position making it unavailable for recruitment.

Therefore, presently the institute doesn't have any regular Deputy Registrar. The job profile of Deputy Registrar is that of full time a senior level supervisory officer and in charge of the sections like administration, academic, MMG. Currently, charge of Academic Section has been assigned to an Associate Professor, in addition to his existing teaching and research activities which is not desirable. Further, the administration section is being looked after by Shri S Prakash, Dy. Registrar on contract. Thus, there is acute shortage of officers in the Institute administration.

Further, the Rules and Regulations Governing Service Conditions 2009 of DIAT Statutes, there is provision for 01 post of Controller of Examinations in the Pay Level 14, to be appointed by Direct Recruitment failing which by Deputation. The post has remained vacant since the inception of DIAT (Deemed to be University), due to small size of the Institute.

The Secretary, BoM presented the item before the Board and briefed the proposal.

The BoM noted that the shortage of officers at the institute. After detailed discussion the BoM **RESOLVED** to recommend the following proposal to DRDO HQ for approval of the Component Authority.

- a) The method of recruitment for the post of Deputy Registrar to be modified to Direct Recruitment / Promotion, failing which by Deputation.
- b) Utilization of the post of Controller of Examination to recruit a Deputy Registrar in the pay level 12.

[Action: Registrar]

#### Item No.29.5.2: Delegation of Financial Powers for execution of civil related works.

The Vice Chancellor DIAT exercises financial powers as per the Financial Regulations which was approved by the Competent Authority vide MoD letter No DHRD/70500/DIAT/DU/FR/ C/M/01/248/D(R&D) dtd. 25/09/2007. Subsequently, the aforesaid financial powers were revised in the year 2014 as per the recommendations of BoM and GC.

Aforesaid financial powers doesn't include any provision for execution of civil works. In the absence of any financial powers for works, DIAT is facing serious difficulties to maintain and upkeep the academic facilities including residential accommodation which is of 1961 vintage.

Need for minor repairs are of frequent occurrence and halts important academic and research work. The staff accommodation is also forced to be unoccupied due to minor but essential work, raising audit objections.

Therefore, it is proposed that VC may be given financial powers to execute minor civil works from the revenues internally generated so as to keep and maintain the academic facilities including residential complex. The works may be executed by utilizing service of institute staff for petty works and under provisions of GFR for other works.

The BoM considered the following delegation of financial powers to Vice Chancellor for civil works out of the revenue internally generated by DIAT:

| Particulars            | Item of expenditure   | Financial Limit per case [Rs in lakh] |
|------------------------|---|---------------------------------------|
| Minor and repair works | Minor additions / alternations / repairs / upgradation / maintenance [civil & electrical] in the existing premises etc. | 5 lakh                                |

The Secretary, BoM presented the item before the Board and briefed the proposal and it's emergent requirement for maintenance of academic and research activities.

The BoM appreciated need of the proposal. After detailed deliberations, the BoM RESOLVED to recommend the proposal to DRDO HQ for approval of the Component Authority for delegation of financial powers to Vice Chancellor DIAT for civil works out of the revenue internally generated by DIAT.

[Action: Registrar]

## Item No.29.5.3: Ratification of correction in typographical error in para 5.15 of the RRs.

The Rules and Regulations Governing Service Conditions 2009 of DIAT Statutes there are 04 posts of Executive Assistant to be filled by promotion. The eligibility for promotion to the post of **Executive Assistant** is "Minimum 5 years service as **Senior Assistant**"

Further, the para 5.15 provides for 03 posts of Superintendent to be filled by promotion. The eligibility service condition for promotion to the post of **Superintendent** is "Minimum 5 years service as "**Senior Assistant**". This is the same eligibility condition as that of Executive Assistant which appears to be typographical error. The aforesaid error has been noticed recently. The correct eligibility service for promotion to the post of Superintendent should be "Minimum 5 years service as "**Executive Assistant**" instead of minimum 5 years service as Senior Assistant.

The feeder grade for promotion to the next higher grade in the admin cadre is summarized as under:

| Sr.<br>No. | Feeder Grade                                | Pay level | Promotion Grade     | Pay<br>Level |
|------------|---|-----------|---------------------|--------------|
| 1          | Assistant with min 05 yrs service           | Level 4   | Senior Assistant    | Level 5      |
| 2          | Senior Assistant with min 05 yrs service    | Level 5   | Executive Assistant | Level 6      |
| 3          | Executive Assistant with min 05 yrs service | Level 6   | Superintendent      | Level 7      |
| 4          | Superintendent with min 05 yrs service      | Level 7   | Assistant Registrar | Level 10     |
| 5          | Assistant Registrar with min 05 yrs service | Level 10  | Dy. Registrar       | Level 12     |

From the above table it may be seen that the feeder grade for promotion to Executive Assistant is Senior Assistant. Thus, Senior Assistant cannot be the feeder grade for promotion to the grade of Superintendent.

Accordingly, amendment to para 5.15 (g.1) of DIAT Rules and Regulations Governing Service Conditions, 2009 has been notified vide DO Part-I No. 21/2022 dtd. 21/09/2022 and DRDO HQ was also intimated for necessary action.

The Secretary, BoM presented the item before the BoM and briefed the proposal. BoM noted the typographical error in para 5.15 of the RRs.

The Board **RESOLVED** to approve the amendment to para 5.15 (g.1) of DIAT Rules and Regulations Governing Service Conditions, 2009 as has been notified vide DO Part-I No. 21/2022 dtd. 21/09/2022.

[Action: Registrar]

## Item No. 29.5.4: To consider the additional requirement of funds for the FY 2022-23 and the Budget Estimates for the FY 2023-24.

The FC in its 28<sup>th</sup> meeting held on 28/09/2022 considered and recommended the additional requirement of funds for the FY 2022-23 and the Budget Estimates for the FY 2023-24 as detailed below:

| Particulars  | BE<br>2022-23 | Actual<br>2022-23<br>till<br>13.09.2022 | RE<br>2022-23 | FBE<br>2023-24 |
|--|---------------|---|---------------|----------------|
| (A) Capital Expenditure  |               |   |               |                |
| Capital Equipment P&M/OE/<br>Lab Equipments/ Furniture &<br>Fixtures/ Computers/ Motor<br>Vehicles etc | 15.00         | 7.96                                    | 17.50         | 24.50          |
| Library (Books)  | 0.50          | 0.00                                    | 0.50          | 0.50           |
| TOTAL (A)  | 15.50         | 7.96                                    | 18.00         | 25.00          |
| (B) Revenue Expenditure  |               |   |               |                |
| Pay & Allowances (Officers & Staff)  | 22.50         | 11.19                                   | 23.25         | 29.50          |
| Other Establishment Expenses   | 2.50          | 0.91                                    | 2.50          | 3.00           |
| Administrative Expenses  | 8.00          | 4.08                                    | 8.50          | 9.00           |
| Academic Expenses  | 3.00          | 0.93                                    | 3.00          | 3.50           |
| Library Journals   | 2.50          | 0.27                                    | 2.50          | 2.50           |
| TOTAL (B)  | 38.50         | 17.38                                   | 39.75         | 47.50          |
| TOTAL (A+B)  | 54.00         | 25.34                                   | 57.75         | 72.50          |

The recommendations of Finance Committee for additional fund requirement of Rs. 3.75 Cr for FY 2022-23 and FBE of Rs. 72.50 Cr for FY 2023-24 is put for approval of BoM in accordance with para 14.3 (i) & (ii) of DIAT MoA

The Finance Officer presented the item before the BoM and briefed the additional requirement of the fund and BE for FY 2023-24.

After detailed discussion, the BoM **RESOLVED** to approve the additional requirement of funds for the FY 2022-23 and the Budget Estimates for the FY 2023-24

[Action: FO]

Item No.29.5.6: Additional agenda placed on the table with the permission of the Chairman, if any.

None

The meeting concluded with a vote of thanks to the Chair.

(Kamal Kumar Bajre) Registrar & Secretary, BoM