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DIAT/F/10(3)/BOM/2013-Adm

19th May 2014

**MINUTES OF THE 3rd MEETING OF THE BOARD OF MANAGEMENT (BoM) OF
DIAT(DU) HELD IN THE OFFICE OF CC(R&D) HR AT THE DRDO BHAVAN NEW
DELHI AT 1200 HRS ON 27TH MARCH 2014**

1. The following were present:-

(a) Dr Prahlada	VC, DIAT (DU)	Chairman
(b) Dr G Malakondaiah	CC(R&D) HR, DRDO Hqrs	Member
(c) Sh RG Viswanathan	Addl FA(R&D), DRDO Hqrs	Member
(d) Dr Hina Gokhale	DHRD DRDO	Spl Invitee
(e) Prof K Rajanna	Chairman DoI & APIIS, IISc Bengluru	Member
(f) Prof Girish Kumar	IIT Bombay	Member
(g) Dr Sangeeta Kale	Dean (Academics), DIAT(DU) Pune	Member
(h) Dr PK Khanna	DIAT (DU) Pune	Member
(i) Dr SK Das	DIAT (DU), Pune	Member
(j) Dr A Kumaraswamy	CoE, DIAT(DU), Pune	Invitee
(k) Sh Ramesh Jahagirdar	FO/DIAT	Spl Invitee
(l) Ms Anita Sehgal	Addl DHRD/DRDO	Spl Invitee
(m) Rear Admiral (Retd) VS Batra, VSM	Registrar, DIAT(DU) Pune	Secretary

2. Registrar, DIAT(DU) welcomed all to the 3rd meeting and informed the BoM that Prof KN Ganesh and Dr Ranjit Date have sought leave of absence. Thereafter he invited the VC to make his opening remarks.

3. VC apprised all that DIAT continues to grow from strength to strength and that there is better visibility of the Institute. Further, there is better appreciation of the efforts and output of the DIAT in the academic environment both domestically and internationally. Thereafter, VC directed the Registrar to proceed with the agenda for the meeting.

4. Registrar listed the agenda for the meeting as tabulated below:-

	Point
(a)	Progress on minutes of the last meeting.
(b)	Ratification of Minutes of the 2nd meeting of the BoM
(c)	Reporting issues.
(d)	Disposal of unserviceable assets/goods.
(e)	Approval for making provisions of DRDO letter dated 04 th Mar 14 applicable to DRDO Scientists posted at DIAT(DU) on the same lines as applicable at ITM Missouri
(f)	Payment of TA/DA to Govt Personnel.
(g)	Re-appropriation of three vacancies of the Sr Asstt
(h)	Status of Contract faculty and the need for enhancement of faculty strength at DIAT from 56 to 70 and decoupling the same from DRDO PE.
(j)	Presentation by Dean on Achievements of DIAT
(j)	Presentation by Dean on 15 years PP
(k)	Deputing DIAT Faculty members abroad for conferences and collaborations.

5. Registrar apprised the BoM on the progress on the minutes of the 2nd meeting of the BoM as tabulated below:-

	Point	Progress
(a)	DRDO REP on Selection Committee	CC(R&D) HR has been nominated as the Rep of Chancellor and DRDO
(b)	Advertisement for Faculty Positions	Has been introduced.
(c)	Strength of Faculty	Issue being discussed as agenda point
(d)	Outside Students strength in IM Tech and fee structure	DRDO and services would continue to be major stakeholders. Limited number of civilian students will be taken subject to availability of vacancies. Notional/actual fee for sponsored/other students would be as per IIT Bombay, as revised from time to time
(e)	Remuneration for Visiting faculty	Revised and detailed terms and condition for their selection and deployment have been issued.
(f)	Achievements of DIAT	Presentation being made by Dean
(g)	LTPP	Presentation being made by Dean
(h)	Faculty evaluation should be undertaken in a structured manner	Procedure is being evolved

6. Thereafter, Registrar sought ratification of the minutes of 2nd BoM meeting held on 13th Dec 13. The BoM ratified the minutes.

Reporting Issues

7. Registrar brought up the following reporting issues to the notice of the BoM:-

(a) Reappointment of two contract faculties for periods of one year each. Addl FA stated that there is a need to adhere to the decision taken at the last meeting of the Governing Council whereby contract agreement should be entered into for specific task as advised by the Director IIT Madras. DIAT to forward sample contract document of the IIT Madras.

(b) Appointment on contract a Training and Placement officer to meet specific functions of the DIAT(DU).

(c) Norms for engaging Visiting and Adjunct Faculty have been revised and copy of the same has been distributed to all members. Appointment of Visiting and Adjunct faculties are to meet academic gaps in the DIAT and also to add value to DIAT. Addl FA and DHRD stated that total number of visiting faculty should be restricted to maximum seven as per Statute and UGC Guidelines. Further, payments to Adjunct faculty may be restricted to DOP&T/UGC guidelines.

(d) Progress on Recruitments:-

(i) Completed. Recruitments for one Asstt Registrar (on deputation) , two Security Asstts, One Estate Consultant, Two Supdts and One Scientific officer have been completed. Status w.r.t faculty is given below:-

(ii) Applications invited. Six Asstts.

(iii) Faculty Positions. Registrar presented details of applications received against vacancies advertised under various categories viz UR/SC/ST. Addl FA sought clarification regarding the basis of category-wise distribution within departments. It was clarified that the same was done inhouse, based on academic load in each department, out of the block sanction of 56. After brief discussions, BoM directed that recruitments process may be processed further as per advertised criteria. As per the decision taken at DMC, no further recruitment to be carried out (Contract or Permanent) for Biosciences department.

(f) Reconstitution of the Finance Committee(FC). Registrar brought out that the composition of the present FC is as per the existing DIAT (DU) Statues, 2009. As the DIAT is a deemed to be university under section 3 of UGC, Act, the FC is required to be reconstituted as per UGC regulations, 2010. After brief discussion, BoM approved following composition of the FC:-

	Designation	Remarks
(i)	Vice Chancellor,DIAT	Chairman(ex-officio)
(ii)	Dean Academics,DIAT	Member(ex-officio)
(iii)	Addl FA(R&D) & JS, DRDO Hq	Member(ex-officio)
(iv)	DHRD, DRDO Hq/Rep	Member(ex-officio)
(v)	Registrar, DIAT	Member(ex-officio)
(vi)	Sh Rajesh Narayan	Member (Rep MHRD)
(vii)	DCW&E, DRDO Hq/Rep	Spl Invitee
(viii)	Finance Officer, DIAT	Secretary(ex-officio)

(g) Constitution of Planning and Monitoring Board(PMB):-

(i) Registrar apprised the BoM that as per Annexure 2 of the UGC Guidelines of April 2010, Deemed to be University should have PMB. The same has been constituted comprising of the following:-

Vice Chancellor, DIAT	Chairman(ex-officio)
Internal Members:- <ul style="list-style-type: none"> ◦ Dean,Academics, DIAT ◦ HoD, Deptt of AC, DIAT ◦ HoD, Deptt of AE, DIAT ◦ HoD, Deptt of AM, DIAT ◦ HoD, Deptt of EE, DIAT ◦ HoD, Deptt of ME, DIAT ◦ FO, DIAT 	} Members
Three Outside Experts:- <ul style="list-style-type: none"> ◦ CCE(R&D) West ◦ Dr SB Ogale, Sc G NCL Pune 	
UGC Rep (sought)	Member
Registrar	Secretary(ex-officio)

(ii) Registrar stated that Dr Ogale will be replaced (since done) as he has now been engaged as an Adjunct Faculty.

(h) Commencement of New M Tech Courses:-

(i) Registrar apprised the Board that DIAT proposes to commence M Tech Courses in the Technology Management(TM), Underwater System (UWS) and Biosciences and Technology (BT) from the Academic Year 2014-15. UGC concurrence for TM and BT has been conveyed subject to same being in related fields of DIAT. Based on the survey conducted by DRDO Hq and DIAT following subscriptions have been confirmed:-

Service/Org	TM	UWS	BT
Army	02	-	-
Navy	02	5	-
Air Force	06	-	-
ICG	01	-	-
DRDO	11	4/5(Committed)	4/5(Committed)
Industry	02	-	-
Total	24	9/10	4/5

(ii) During the discussion that ensued, consensus emerged in favour of starting programmes in TM (in collaboration with IISc) and UWS (in collaboration with IIT Madras). However, there were reservations expressed about the programme in BT. Prof Girish Kumar stated that as per emerging trends in research BT will be part of future research projects in all disciplines. VC also endorsed the view and stated that the course was conceived based on DRDO Hq directions. Both CCHR and Addl FA were of the view that there is a need to re-visit the need itself keeping in view the limited response from utility to the DRDO Labs for sponsoring to M Tech programmes. After brief discussion, CC HR suggested that this would be referred to DMC for further directives.

(i) Applications to NBA and NAAC. Registrar apprised the Board about the status of applications for accreditation with NBA and NAAC.

Agenda Points

8. Disposal of Unserviceable Assets Goods. As per the advice rendered by the Addl FA, Board directed that procedure as prevalent in DRDO may be followed mutatis mutadis by DIAT

for disposal of unserviceable assets/goods. On a clarification sought by FO, it was clarified by Addl. FA that approval of DRDO Hqrs has to be obtained for disposal of Assets owned DRDO by submitting a detailed list of Assets proposed for disposal.

9. Training Allowance to DRDO Scientists Attached/Deputed to DIAT. Registrar sought applicability of DRDO letter dated 04th March 2014 issued for ITM Mussourie to DRDO Scientists attached/deputed to DIAT as well. DHRD stated that same can be done subject to DIAT Faculty undertaking training commitment of POINTS Scientists. Addl FA stated that provisions of Training Allowance can be made applicable under similar working norms. After discussion, it was decided that DIAT should forward SOC for application of Training Allowance to DRDO Scientists attached/deputed to DIAT.

10. Payment of TA/DA to Govt Personnel. FO brought out the anomaly in serial 29 of the delegated powers whereby DIAT cannot disburse TA/DA to govt personnel visiting DIAT for DIAT related works. On a query by Addl FA, it was clarified that due to budgetary constraints in all govt deptt, some departments have been increasingly seeking payment of TA/DA for deputing their personnel to DIAT for exclusively DIAT related jobs/work. After brief discussion, it was decided to delegate powers to VC to sanction TA/DA to govt personnel in exceptional cases.

11. Re-appropriation of Sr Asstt Vacancies for Asstt. Registrar sought approval to recruit personnel against lower level posts against higher level vacancies without adversely impacting the career growth in any category. He specifically sought re-appropriation of three Sr Asstt Vacancies(GP Rs 2800) for three Asstt vacancies(GP Rs 2400). After brief discussions, it was decided that VC could exercise such choice of recruiting lower level posts against higher level vacancies on grounds of administrative expediency and report the same at the next Board meeting.

12. Faculty related Issues. Registrar apprised the Board about faculty related issues as follows:-

(a) Limitations on Contract Faculty. VC brought up the need for BoM to help DIAT in ending short term contracts based faculty engagement as the same, in addition to not attracting good quality faculty, also has following limitations on their utilization:-

- (i) Cannot put up for funded projects.
- (ii) Cannot be deputed abroad for conferences and collaborative work.
- (iii) Cannot be nominated as Supervisor for PhD students.

(b) Need for Increased sanctioned Strength of Faculty. In view of the limitations on Contract faculty as also starting of new departments there is a need to increase the strength of faculty from 56 (for 8 deptts) to 70 (for 10 deptts) as per UGC norms. Also there is a need to decouple DIAT PE from DRDO PE (existing sanction for DIAT being 28) so that the same can be used for recruitment by DIAT. This will also solve issues at (a) above.

(c) Decision. Addl FA stated that there is a Govt ban on sanction of new Posts. Accordingly, after brief discussion, it was decided to defer the issue.

13. Appointment of Liaisoning Resource at IISc Bengluru. The issue on appointment of Liaisoning resource at IISc Bengluru for smooth conduct of TM programme was discussed. Addl FA stated that DIAT may explore possibility of doing this through the IISc system as part of MoU.

14. Achievements of DIAT. DEAN made a presentation on the achievements of DIAT during last one year. Copy of the presentation is placed at Appendix A. Prof Girish Kumar of IIT Bombay applauded the achievements of DIAT in the fields of paper publication as also filing of Patents and stated that same was at par/better than many leading institutions in India. All members joined him in placing Boards appreciation on record for DIAT's outstanding efforts. Prof Girish Kumar further advised that DIAT needs to get into the fields of consultancy and selling of patents and ToT to generate resources for the Institute and incentive for the faculty. Whilst highlighting the recent achievements in the fields of FMCW SAR and Sensors, VC assured all that DIAT will continue to endeavour for more excellence in the field of innovative research for the good of the DRDO and society.

15. DIAT 15 Year Perspective Plan(PP). DEAN made a detailed presentation (Appendix B) on 15 year PP, as conceived by the VC. During the discussion following emerged:-

(a) Need for upgradation of POINTS Prog related facilities was highlighted by CCHR and DHRD.

(b) Need for modular approach to creation of planned facilities was highlighted by the Addl FA.

(c) Need for a separate Girls Hostel was brought out by Prof Rajanna and DHRD. VC brought out the need for a comprehensive sports facilities at DIAT. VC further stated that as funds availability is not likely to improve in a near future, there is need to examine BOT model for all such facilities.

(d) Need for sharing of information on patents, international collaborations and interface with the Industry by hoisting on DIAT website was highlighted by Prof Girish Kumar.

(e) Need for enhanced collaborative mechanism between DRDO and DIAT was brought out by the CCHR.

(f) Strengthening of Technology departments in a phased manner was highlighted by the CCHR.

(g) Need for aligning proposed 'Blue-Sky Research' to DRDO plans through DRC was brought out by the Addl FA.

(h) Prof Rajanna expressed the need for more active international collaborative effort to increase global visibility of DIAT.

16. Deputations abroad for Conferences and Collaborative Efforts. Dean made a brief presentation (Appendix C) and stated that there is a need for atleast one deputation per deptt per year. On a query from DHRD, Addl FA confirmed that austerity measures in force would continue during Vote on Account period and as such austerity will continue on all Grant-in- Aid organizations. Dean academics requested that if deputations can be supported by sanctioned Projects by DBT, BRNS, DST etc, there should not be any problem to allow such cases. Addl FA clarified that if funding departments allow, DIAT faculty could proceed on deputations if there is such explicit provision given by the funding agency in the sanction letter. This is subject to NOC being issued by the funding agency before the tour is actually being undertaken.

17. VC thanked all for constructive participation in the meeting. There being no further point the meeting was adjourned.

18. Next meeting of the BoM will be held on 20th June 2014(Fri) at Pune.



(VS Batra)

Rear Admiral(Retd)

Registrar, Secretary BoM

Enclosures: Appendices A-C

Distribution:

All Members (Copy no 1-13)