

**MINUTES OF THE 2nd MEETING OF THE BOARD OF MANAGEMENT (BoM) OF
DIAT(DU) HELD AT THE CONFERENCE HALL OF DIAT PUNE AT 1000 HRS ON
13TH DECEMBER 2013**

1. The following were present:-

(a) Dr Prahlada	VC, DIAT (DU)	Chairman
(b) Dr G Malakondaiah	CC(R&D) HR, DRDO Hqrs	Member
(c) Sh RG Viswanathan	Addl FA(R&D), DRDO Hqrs	Member
(d) Dr Ranjit Date	President and JMD,PARI MHRD Rep	Member
(e) Prof K Rajanna	Chairman DoI & APIIS, IISc Bengluru	Member
(f) Dr Sangeeta Kale	Dean (Academics), DIAT(DU) Pune	Member
(g) Dr PK Khanna	DIAT (DU) Pune	Member
(h) Dr SK Das	DIAT (DU), Pune	Member
(i) Dr A Kumaraswamy	CoE, DIAT(DU), Pune	Invitee
(j) Sh Ramesh Jahagirdar	FO/DIAT	Spl Invitee
(k) Rear Admiral (Retd) VS Batra, VSM	Registrar, DIAT(DU) Pune	Secretary

2. Registrar, DIAT(DU) informed the BoM that Prof Girish Kumar of IIT Bombay and Prof KN Ganesh, Director IISER, Pune have sought leave of absence.

3. VC welcomed all to the 2nd meeting of the BoM of DIAT (DU) Pune and apprised the members the following:-

(a) Deakin University of Australia have expressed interest in University-University collaboration and an MoU is proposed to be signed during forthcoming visit of VC Deakin University to India.

(b) DRDO has directed DIAT to organize targeted and customized training in Cyber Security and System Engineering.

(c) Two Scientists from Scotland are scheduled to visit DIAT for interactions with DRDO and DIAT faculty in the field of Electronic Warfare during January 2014.

(d) There is likelihood of collaboration with Naval Post Graduate School US in the field of Adaptive Optics and research in flexible solar cells.

(e) HAL has given DIAT a list of courses/capsules in the field of Aerospace for their Engineers to be conducted by DIAT.

(f) Targeted courses are being conducted for Engineers of M/s BDL and Brahmos. Other DPSUs have also shown interest in similar courses.

4. Whilst appreciating the growth of DIAT so far, Addl FA(R&D) and JS/DRDO emphasized the need for DIAT to draw up a futuristic 15 years perspective plan to have a clearer picture of road ahead.

Action: DIAT(DU)

5. VC Directed Registrar to proceed with the Agenda. Registrar informed the Board that Dr Ranjit Date, President and Joint Managing Director of Precision Automation & Robotics India Limited, Pune, has been nominated as MHRD nominee on the BoM of DIAT and welcomed him on behalf of DIAT and requested for his cooperation and support. Registrar requested Dr Date to introduce himself to the other Members of the BoM. After the self-introduction by Dr Date, VC expressed the hope that Dr Date's wide experience in the fields of Industry and Academics would be of great avail to the DIAT. Registrar, thereafter proceeded with the following reporting issues:-

(a) **Recruitment Drive against Reserved Vacancies.** Registrar stated that out of 56 vacancies of faculty at DIAT, 24 belong to reserved categories and that recruitment against following 16 vacant reserved vacancies is being initiated as a special drive:-

- (i) SC. 07
- (ii) ST. 02
- (iii) OBC. 07

(b) **Appointment of Contract Faculty.** Dr Kishore Sarawadekar has been appointed on contract for period of one year w.e.f 09th Oct 13 in the Deptt of Electronics. On a query by CC(R&D)HR, VC briefed the BoM about Dr Sarawadkar's qualifications and specialisation etc.

(c) **Re-appointment of Contract Faculty.** Following have been re-appointed as contract faculty for period(s) of one year each after seeking local legal advice:-

- (i) ~~Dr Sandeep Srivastava w.e.f 10th Nov 13~~
- (ii) Dr Bharathi Nuthakki w.e.f 22nd Nov 13.
- (iii) Dr Anup Kale w.e.f 03rd Dec 13.
- (iv) Dr Kavita pal w.e.f 04th Dec 13.
- (v) Dr Sachin Kadam w.e.f 07th Dec 13.

6. **Ratification of Minutes of BoM meeting held on 20th Sep 13.** BoM ratified the minutes of the 1st BoM meeting promulgated vide DIAT/F/10(3)/BOM/2013-Adm dated 07th Oct 13.

7. **Procedure followed at DIAT for Recruitment:-**

(a) Registrar made a brief presentation on the procedure being followed for the recruitment against both Teaching and Non-teaching faculty positions. Registrar also brought out that based on the UGC guidelines, DIAT would need a faculty strength of 70 (@7 for 10 departments) against presently sanctioned strength of 56 (@7 for eight departments). Co-relation regarding students strength and faculty-student ratio was highlighted.

Action: DIAT(DU)

(b) After detailed discussion on various related issues, following was decided:-

(i) **Composition of Selection Committee for Faculty Positions.** There is a need for DRDO rep to be on the selection committee. CC(R&D) HR may examine feasibility of appointing this DRDO Representative as Chancellor's Representative.

Action: CC(R&D) HR/DRDO

(ii) **Advertisement for Faculty Positions.** Instead of open ended rolling advertisement for faculty positions, there should be clear stipulation for last date for submission of applications. Interviews should be limited to twice a year

viz Jan and Jul each year. Advice of Prof Rajanna for special publicity on a regular basis about **Activities at DIAT** was also accepted by the BoM.

Action: DIAT(DU)

(iii) **Strength of Faculty.** There is a need to relate academic load of each department vis-à-vis departmental faculty strength, for a detailed analysis of the requirement of total faculty at DIAT. Need for internal career growth also needs to be considered. The same may be realistically done and case processed accordingly for phased increase in the faculty strength. Further strength of the Contract faculty to be within prescribed limit laid down in UGC Guidelines/Statute and the same needs to be progressively reduced. In future, hiring of contract staff must only be done with prior approval of the BoM. Further hiring of the contract staff should not be done unless a competitive process has been initiated.

Action: DIAT(DU)

8. **Student Strength, Financial Support and Fee Structure.** VC brought out that the strength of scholarship students in each of the Programme could be enhanced upto allowed limits so that requirements of the defence industry in the country (**both Govt and Private**) can be accommodated at DIAT. Earlier there was a concern as all the students were to be paid for by DRDO. Now AICTE has extended scholarship to civilian students from this academic year and DIAT can benefit without loading DRDO financially. VC emphasized the need for focus on High Quality Defence Engineering Education so that meaningful interface could be established between DIAT and reputed Defence related Private Sector. A view also emerged that whilst DIAT should continue to predominantly service the cause of sponsored scientists/students from DRDO (**ensure that strength of other stakeholders is restricted to about 1/3rd of the total strength**), limited seats could be offered to other stakeholders also. The proportion of students from private sector could be charged market fee structure. VC suggested that fee being charged by IITs can be taken as reference for the time being. Limited hostel facility could however be a limiting factor.

Action: DIAT(DU)

9. **Terms and Conditions for Hiring Faculty.** Registrar apprised BoM about details of UGC guidelines, provisions of the Statute, proposal of the Director IIT Madras at the GC meeting held at Delhi on 11th Nov 13 and the discussions with local legal advisor. Following was decided:-

(a) Proposal to assign project/job based contract on IIT Madras model, at contracted remuneration approved.

(b) IIT Madras contract template to be followed.

10. **Remuneration for Visiting Faculty.** Registrar apprised the BoM about the UGC and Statute guidelines as also the deliberations of the empowered committee appointed as per decision of the 6th GC Meeting whereby visiting faculty remuneration was to be limited to Rs 60,000 PM in addition to admissibility of pension if any. After detailed discussion on pros and cons of the proposal to further increase the admissible remuneration, following was decided:-

(a) Remuneration to **Indian visiting faculty (Part Time) may continue to be limited to Rs 60,000/- PM** plus reimbursement of hostel/guest house rental charges (on actual basis).

(b) Remuneration to **Foreign visiting faculty may be limited to Rs 1,00,000/- PM** depending on status and qualification at the discretion of the VC plus reimbursement of hostel/guest house rental charges (on actual basis).

(c) Number of visiting faculty to be limited to 10% of the total sanctioned strength and selection to be strictly as prescribed procedures.

(d) Total duration to be limited to maximum of six months.

(e) Procedure as laid down in Statute/UGC Guidelines to be strictly adhered to.

(f) IISC Bengaluru template to be obtained and used as the guideline. Prof Rajanna was requested to arrange a copy of the same to be forwarded to DIAT(DU).

11. **Commencement of M Tech Courses from AY 2013-14.** As directed by DRDO, DIAT is ready for conducting M Tech programmes in Technology Management and Bio-sciences from AY 2014. After detailed discussions on various aspects including likelihood of getting adequate sponsored candidates from the DRDO and the importance of Biosciences and Biotechnology in defence in future, following was decided:-

(a) M Tech in Technology Management to be started. The Programme would also be open to DPSUs, Indian Coast Guard, Ordnance Factories, Services and Defence related Private Industrial Partners. Rep MHRD, Dr Date, volunteered to assist in formulation of the syllabus etc. A copy of the proposed curriculum was accordingly handed over to him.

(b) Notwithstanding deliberations at the LS Cluster meeting at New Delhi on 27th Nov 13, final decision is to be taken by DIAT about starting M Tech Programme in Bio-

sciences subject to DRDO strength of eight being confirmed by LS Labs for next 2-3 years, in addition to students from other agencies/stakeholders.

12. **M Tech Programme in Surface and Under-sea Vehicle System.** Commencement of the Programme to be decided after outcome of discussions between DNRD/DG (R&D) NS/ IHQ of MoD(Navy)/IIT Madras is known.

13. **Applicability of Instructional Allowance to DRDO Scientists posted/deputed/attached for instructional duties.** Subject to final approval of the proposal by DRDO Hq, applicability at DIAT was approved.

14. **Enhancement of Delegated Financial Powers of the VC.** After discussion on each serial, enhancements as per Appendix A were approved by the BoM. All other powers delegated vide DRDO letter of 25th Sep 2007 including the procedure to exercise delegated financial powers shall remain unchanged. As far as foreign deputations were concerned Addl FA clarified the following:-

(a) **Vice Chancellor(VC).** All cases for VC's moves abroad would be cleared/approved by DRDO Hq. In respect of foreign moves of the faculty, there needs to be some block approval in advance alongwith some norms approved in advance by the BoM.

(b) **Other than VC.** Case with detailed justification may be forwarded to DRDO Hq seeking specific delegation of power to VC for approving moves abroad in respect of others at DIAT(DU).

15. **RE 2013-14 and BE 2014-15.** FO presented the RE 2013-14 and BE 2014-15 alongwith state of expenditure upto 30 Nov 13 during the CFY. Addl FA stated that it is highly unlikely that any additional allocation would be forthcoming as RE 2013-14 and as such expenditure needs to be controlled and regulated within allocated Grant-in-Aid for the CFY. He further stated that BE 2014-15 also appears to be grossly unrealistic and as such needs to be drastically pruned down. Further, the revised projection should be done on priority to enable timely processing at DRDO and transfer of funds to DIAT well before 01 Apr 2014. FO brought out that increase in revenue expenditure for running POINTS programme and customized training programmes for DRDO and minimum essential works need to be supported

Action: DIAT(DU)

16. **Upgradation of Infrastructure.** Whilst directing that STP proposal may be kept in abeyance, BoM approved following:-

- (a) Upgradation of four rooms in POINTS Hostel for use by the visiting faculty at a cost of approx Rs 38 Lakhs.
- (b) Construction of 48 furnished studio apartments at a total cost of approx Rs 900 lakhs over a period of two years.
- (c) Special repairs to 40 old married quarters at a cost of approx Rs 120 lakhs over a period of two years.

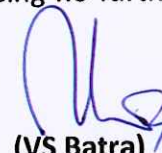
Concluding Remarks

17. Following concluding remarks were made:-

- (a) **Dr Date.** Planned and achieved academic targets should be presented to the BoM. It was decided that Dean Academics would make detailed presentation on the issue in future BoM Meetings. Further, Dr Date advised that DIAT must earmark specific budget for publicity to increase visibility.
- (b) **CC(R&D) HR.** DIAT should lay emphasis on developing Engineering departments.
- (c) **Addl FA(R&D) and JS.** Faculty evaluation should be undertaken in a structured manner and BoM apprised hereinafter.

Next Meeting

18. Next BoM meeting is tentatively scheduled at 1000 hrs on 14th March 2014.
19. VC thanked all for very constructive discussions. There being no further point meeting was adjourned.



(VS Batra)
Rear Admiral(Retd)
Registrar, Secretary BoM

Enclosures: Appendix A

Distribution:

All Members

Copy to:-

Chancellor, DIAT *through CC(R&D) HR/DRDO Hqrs,*

SO/Secretary Defence (R&D) and SA to RM

MHRD (Secretary Higher Education), Secretary UGC

**REVISED DELEGATED FINANCIAL POWERS OF THE
VICE CHANCELLOR DIAT (DU)PUNE**

Sl	ITEM OF EXPENDITURE	Existing (IN RS)	Revised (IN RS)
3	Sanction for expenditure for purchase of scientific equipment, material for institution, workshop etc	5 Lakhs on STE basis 50 Lakhs for PAC Basis 500 Lakhs on LTE/Open/Global Tender Basis	25 Lakhs on STE basis 100 lakhs on PAC Basis 700 lakhs on LTE/Open/Global Tender Basis
5	Transport of material by any route other than shortest route of cheapest mode of carriage to meet urgent requirement	(a)20,000 by road in each case. (b) Full Powers by rail. (c) 2 lakh for airlift by national carrier	(a)50,000 by road in each case. (b) Full Powers by rail. (c) 4 lakh for airlift by national carrier
10	Sanction of expenditure for minor repairs to vehicles held on charge of DIAT(DU)	Rs 50,000 per year per vehicle	Rs 1,00,000 per year per vehicle
14	Sanction of contingent and miscellaneous expenses	Rs 30,000 per transaction	Rs 1 Lakh per transaction
17	Purchase of stationery for projects	3% of project cost subject to a maximum of Rs. 5 lakh	Full Powers
21	Purchase of instructional video cassettes, films microfilms of back issues, microfilm readers, projectors / hard copiers	Rs 20 Lakh per year	RS 40 lakhs per year
24	Legal Charges	Rs 20,000 per case per year	Rs 50,000 per case per year
25	Official entertainment	Rs 2 Lakhs per annum	Rs 4 lakhs per annum
26	Grant of fee	Rs. 2,000 in each case if non-recurring	Rs 5000 in each case if non-recurring
27	Grants of honorarium to employee	Rs. 1,000 per case	Rs 5000 per case
28 (a)	Sanction of expenditure for holding of symposiums/seminars/conferences/workshops within India.	Rs 2 Lakh per event	Rs 10 lakhs per event
28 (b)	Sanction of expenditure for holding of symposiums/seminars/conferences/workshops abroad.	-	Rs 10 lakhs per case to a maximum of two cases per year (subject to govt instructions on foreign visits from time to time).
30	Sanction of expenditure for delegation fee for employees attending seminar etc.	Rs. 25,000 per participants	Rs 50,000 per participant

31 (a)	Sanction of expenditure for payment of tuition fee/registration charges in respect of scientific / administrative / technical employees of DIAT who are deputed to undergo courses of training of short duration not exceeding 12 months which are in the field of activity of direct interest to DIAT and held in India by Govt/Semi Govt Bodies / reputed private firms institutions.	Rs 50,000 per course	Rs 1 lakh per course
31 (b)	Sanction of expenditure towards purchase of literature including books relevant to the course sanction as per sub para (a) above.	Upto Rs 10,000 per course	Upto Rs 25,000 per course
34	Sanction of expenditure on items of furniture, cutlery & crockery & other canteen equipment for Defence Civilian Canteen of DIAT	Rs 25,000 per annum	Rs 75,000 per annum
36	Hiring of civil transport for any public purpose in the interest of State or in the case of operational and administrative necessity in the event of non availability of Govt transport	Rs 4 lakhs per year	Rs 10 Lakhs per year

NO CHANGE IN RESPECT OTHER SERIALS AS ALSO PROCEDURE OF EXERCISING OF DELEGATED FINANCIAL POWERS AS PER DRDO HQ 25TH SEP 2007 LETTER

