

(By Speed Post)

INVITATION FOR TENDER / QUOTATION

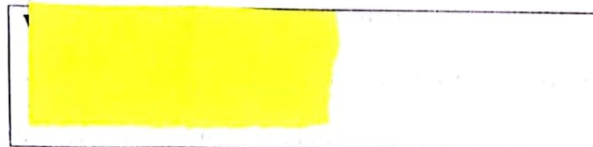
Tele No. : (020) 24304235
/24304239
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Defence Institute of Advanced Technology
(Deemed University) Girinagar, Pune-411025.
(An Autonomous Organization fully funded by
Department of Defence Research & Development,
Ministry of Defence)

TE NO.	DIAT/MMG/TE/2019-20/015/D-1			Date:	22 nd Apr 2019		
Due Date:	30/04/2019	Due Time:	1430	Opening Date:	30/04/2019	Opening Time	1445

To



Dear Sirs,

1. Quotation in Indian Rupees is invited for the under mentioned stores by The Vice Chancellor, Defence Institute of Advanced Technology (DU) Girinagar, Pune – 411 025 as per the terms and conditions enclosed.

Sr. No.	Code ref.	Description of stores	Unit of Measure	Qty required
1		Breakfast for committee members and police personnel.	No	150
2		Lunch.	No	1100
3		Packet Lunch.	No	150

2. Please forward your combined bid (Techno-commercial and Price) in a sealed cover thus marked accordingly along with copy of GST Registration Certificate. Your bid is liable to be rejected if copy of GST Registration Certificate is not enclosed with it.

3. Clarifications may however be sought from you on certain Techno-commercial aspects requiring elucidation and to delineate a panel of acceptable offers at reasonable price for placement of order. This may be kept in mind while submitting your offer. Price Negotiations may be done only with the lowest, if necessary.

4. Technical Compliance Report to be submitted along with Technical Bid, else bid is liable to be rejected.

5. Vender must submit necessary bank details & cancelled cheque alongwith technical/combined bid for the purpose of refund of EMD,if applicable.

6. Unsealed/ stapled quotation will be rejected

- Notes: 1. Please enclose samples / brochures.
2. Free issue material to be provided by the laboratory attached at appendix

Thanking you,

yours faithfully

(Prof. Dr. A. Kumaraswamy)
HMMG
For Vice Chancellor

Menu for 11th Convocation (During May 2019: 1300 Hrs)

No of PAX – Minimum 1000

Venue: Main Lawn, DIAT (DU), Pune

MOCKTAIL COUNTER

Guava Nector
Orange Twister

STARTERS

LIVE BAR-BE-QUE

VEG

Paneer Papad Sechzwan
Kastoori Gobi + Aloo+ baby corn
Cheese Corn Roll

NON-VEG

Chilly Chicken
Tawa Fish

SOUP

Tomato Mint Shorba/ Sweet corn/Badam

MAIN COURSE

VEG

Paneer Shahi Korma
Veg Hyderabad
Boiled Mixed Vegetable and Mix Veg Tawa

NON-VEG

Chicken Patiyala
Mutton Kashmiri

DAL

Dal Makhani

RICE

Heera Moti Rice
Curd Rice

ASSORTED INDIAN BREAD

Roti, Naan, Paratha

MINI SALAD BAR

SPECIAL COUNTER

Mixed Fruits
Dahi Wada
Pineapple Raita

DESSERT

Jalebi & Rabdi
Aam Ras
Malai Kulfi with Falooda

MINERAL BOTTLE WATER

COMMERCIAL

1. The amount payable from any order within 30 days after receipt, acceptance and satisfactory installation of above equipment in good condition on the date of receipt of the bill which bears relation. The balance bill payment will be released after Warranty / Guarantee period. 100% payment will be released within 30 days after receipt, acceptance and satisfactory installation of above equipment in good condition on the date of receipt of the bill which bears relation if a demand draft of 100% amount in favour of Education Institute of Advanced Technology (Deemed University) Changan, Pune - 411 007 is submitted before issue of final supply order as System Equipment - cum - Performance Warranty.
2. Give details of installation and commissioning - cost price which will be only in price list if applicable.
3. Warranty / Guarantee required for **Our Vast** technical Warranty/Guarantee duration offered.
4. Delivery deadline is within 05 days after order to specific time delivery period, inclusive of installation.
5. This Deemed University is exempted from payment of Customs Duty under Classification No. **81/86 dated 24th Jul 1986, as amended from time to time** and Excess Duty under Classification No. **The 100% cum Excess dated 01 Mar 1997**. However, price should be quoted indicating clearly Customs Excess Duty. If agreed, the necessary exemption certificate may be provided. This exemption is for the final product only. Any Customs Excess Duty payable after shipping exemption will be refunded by DEEA/COO.
6. **Delivery** - To: Delivery Address Institute of Advanced Technology, Deemed University Changan, Pune - 411 007.
7. Mode of Dispatch - AIR / ROAD / AIR / SEA / ROAD.
8. To any equipment offered requires maintenance after the expiry of the Warranty, please indicate approximate cost of comprehensive and in all parts maintenance and also availability of local support or otherwise.
9. Please note clearly that final quotation is liable to be rejected.
10. The Contractor is liable to submit the Security Deposit of 10% of order value in the form of Demand Draft in favour of Institute of Advanced Technology (Deemed University) Changan, Pune - 411 007, in the event of acceptance of his Order if applicable.
11. Earnest Money Deposit - Please provide Earnest Money Deposit as applicable along with sealed Price Bid in the form of Demand Draft in favour of Institute of Advanced Technology (Deemed University) Changan, Pune - 411 007. If the firm is registered under Small Scale Industries (SSI) & MSME (MSME) or any MSME establishment, it is exempted from paying Earnest Money Deposit for its products. / Copy of valid registration certificate may be enclosed along with Technical Bid. Please indicate in the letter that EMD is enclosed along with Price Bids, if applicable.

PRICE BID

1. (a) Unambiguously stated in price will be admissible.
2. (b) The price quoted includes all taxes/duties etc. if the same are not indicated separately.
3. Rates should only be quoted in the accounting units (A/CU) mentioned in this enquiry. Rates must be quoted clearly on first delivery basis at Institute of Advanced Technology, Deemed University Changan, Pune - 411 007, and total value to also indicated in words.
4. Adhering to the format given below is a Pre-requisite for considering your quotations.

S.No.	Description	A/Q	Qty Offered	Unit Price	Total Price
1	(i) Brief Description (Basic Price without duties if any) of complete Equipment description with all accessories.				
	(ii) Customs Duty, if any.				
	(iii) Excess Duty, if any.				
	(iv) Sales Tax Without Exemption Certificate.				
	(v) Installation and Commissioning Cost, if any.				
	(vi) Training cost, if any.				
	(vii) Total Cost in figures & words.				
	(viii) Exemption if applicable. [DO NOT IS NOT APPLICABLE TO THIS DEEMED UNIVERSITY]				
	(ix) Any other.				
	(x) Our Deemed University is an Educational Institution. All Educational concessions are applicable to this University.				

4. Separate list should be attached where required in the same format giving details of each item and cost. However, total cost mentioned at Ser No. 1 (vii) above.
5. In case any of the subheads are included in the total cost, the same should be specified. Any exemption of duties/taxes required should be indicated.
6. In case spare/parts accessories are applicable, their price should be clearly indicated separately.
7. Any optional indicated in technical commercial bids must be priced separately.

GENERAL TERMS & CONDITIONS FOR TENDER ENQUIRY

1. Quotation must be sent by Regd AD Post as given in Para 1 of our letter (Page 4) or to be dropped in the Tender Box at Security Gate, Defence Institute of Advanced Technology, Deemed University Girinagar, PUNE - 411 025. Tender documents must be placed in envelopes securely fastened, sealed and distinctly marked "TENDER FOR SUPPLY" and addressed only to The Vice Chancellor, Defence Institute of Advanced Technology, Deemed University Girinagar, PUNE - 411 025. Tender Enquiry reference and due date and time of opening must be marked boldly on the envelope. For two bid cases, the two envelopes should be marked as Techno-Commercial and Price Bids respectively with tender enquiry reference, due date and due time. The two envelopes should be put in one envelope and marked to The Vice Chancellor, Defence Institute of Advanced Technology, Deemed University Girinagar, PUNE - 411 025. Tender Enquiry reference with due date and due time should be marked on outer cover also.
2. Unsolicited quotations/quotations received late or improperly sealed or with incomplete marking or with unattested overwriting/corrections in the quotation documents are liable to be rejected.
3. Items supplied are subject to inspection and acceptance and the supplier should collect rejected items at his cost.
4. In case of delayed supplies, liquidated damages at the rate of 0.5% per week of delay or part thereof with a maximum of 05% will be levied.
5. Validity : 90 days from the date of opening.
6. **Registration :** Registration is mandatory. If your firm is not registered with this University or any other DRDO Lab/Estt., you are required to seek registration. For details please write to The Vice Chancellor, Defence Institute of Advanced Technology, Deemed University, Girinagar, PUNE - 411 025. Vendors must complete registration formalities to become eligible for placing supply orders and future enquiries.
7. Registration number allotted by this Deemed University or any other DRDO Lab/Estt or proof of registration with another Govt. Deptt., if any to be mentioned on the quotation.
8. No correspondence/discussion/visits whatsoever will be entertained on the subject unless specifically called by this office after opening the tenders for technical discussions/price negotiations. Any violation of this will render the quotations invalid and the firm is liable to be blacklisted.
9. The Vice Chancellor reserves the right to call for Techno-commercial/Price Negotiations. The company should depute competent representative for such discussions/negotiations whenever called for and he shall be competent to take on the spot decisions.
10. The Vice Chancellor reserves the rights to place order for full quantity or part thereof as considered necessary.
11. Drawings / specifications sent along with this letter should be returned along with your quotation or regret letter.
12. You may give any of your commercial term, if required in your techno-commercial offer only, and price quotation should contain only price.
13. **SECURITY :** Any information/material/documents supplied in connection with this enquiry/likely order is classified. You are required not to disclose/copy to jeopardize security.
14. Please inform The Vice Chancellor in writing whether you or any of your partners/employees have/has close relations working with Deemed University or any DRDO Lab/Estt. This is for record only.
15. For two bid cases, only Techno-commercial bid will be opened on the date and time of opening.
17. It is intimated that this Deemed University Institute is situated out side of Pune Municipal Corporation area, hence DIAT is not liable for paying any Octroi Duties and also cannot provide any Octroi Exemption Certificate. .

TECHNO-COMMERCIAL BIDS

TECHNICAL

1. Give brief description of item/equipment/material with accessories. Items offered should conform to BIS (ISI) specifications or as explicitly stated. In case specifications offered are different, separate comparative technical specifications sheet shall be attached with details such as SI. No specifications offered, deviations if any, and remarks. Any product brief test certificates available may be enclosed. Samples may be enclosed or dispatched. The products offered, if imported, must be tested and registered with BIS (Bureau of Indian Standards) recognized laboratories, as required under relevant custom regulations. The Vice Chancellor reserves the right to reject any offer or cancel any order in cases of non compliance. EMD / Security Deposit is also liable to be forfeited in such cases.
2. List of spares, if applicable should be attached
3. Any optional, if offered, be provided with their full technical details including their use and advantage